

Tioga County Trail, Park & Recreation Authority

REGULAR MEETING MINUTES

Tuesday, March 31, 2026 | 6:30PM

Patterson Trailhead, 32 Fellows Ave, Wellsboro, PA 16901

Call to Order: Marc Rice called the meeting to order at 6:30PM.

Roll Call: The roll call found six (6) members present: Marc Rice, Rachel Courtney, James Llewellyn, Dina Henninger, Tyler Upham, Chad Zengrele

Public Attendance: None

After introductions, the group led a conversation about the Trail Authority's purpose and initiatives. Members shared their thoughts and visions for the Authority, including pursuing projects that span different parts of the county and partnering with communities that are ready and willing to help bring projects to fruition.

Election of Officers:

- Chair, Marc Rice: Motion made by Rachel Courtney, Seconded by Chad Zengrele
- Vice-Chair, Tyler Upham: Motion made by Marc Rice, Seconded by Rachel Courtney
- Treasurer, Melissa Underwood: Motion made by James Llewellyn, Seconded by Rachel Courtney
- Secretary, Rachel Courtney: Motion made by Marc Rice, Seconded by Chad Zengrele

New Business:

- Select a Solicitor & Bank: Dina Henninger made a motion to appoint Gabriel Fera as the Trail Authority's solicitor, seconded by James Llewellyn. Rachel Courtney made a motion to designate Northwest Bank as the Trail Authority's bank, seconded by Marc Rice.
- Bylaws & Policies: A motion was made by Marc Rice to require dual authorization by the chair and treasurer on banking items, seconded by James Llewellyn. Authorized signers are Chair, Marc Rice, and Treasurer, Melissa Underwood. Comments from the board regarding Bylaws will be excepted for two weeks following this meeting.

Other Business:

- A motion was made by Rachel Courtney to request a \$5,000 appropriation from the county to the Authority to help cover the Authority's startup costs, seconded by Dina Henninger.
- The board selected the third Wednesday of each month at 6:30 p.m. at the Patterson Trailhead as the time and location for the Authority's regular meetings starting in May of 2026.

- The board would like to extend an invitation to Wes Fahringer, DCNR North Central Regional Advisor, to attend the next board meeting to discuss conducting a feasibility study and potential funding sources.

Public Comment: No public comment was given.

Next meeting: May 20, 2026 at 6:30PM

No further business – Meeting adjourned at 7:35PM

Respectfully Submitted by Secretary, Rachel Courtney.

A handwritten signature in cursive script that reads "Rachel Courtney". The signature is written in black ink and includes a horizontal line extending to the right from the end of the name.