

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Sam VanLoon, Marc Rice, and Shane Nickerson. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Josh Zeyn, Kera Hackett, Lisa Rice, Marti Shabloski, Jody Stevens, Saira Olson, Troy Freeman, Tiffany Cummings, Betsy Craig, Joy Childs, Chris Perry, Bob Goodrich, Erick Coolidge, Ken VanSant, Claire Ritter, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) –
None

Minutes A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 12, 2024.

2025 Budgets A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to adopt the following 2025 Tioga County budgets:

General Fund:	\$22,536,695
Human Services:	\$21,200,063
Liquid Fuels:	\$ 274,250

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution
R-16-24

TAX LEVY RESOLUTION

R- 16-24

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2025.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2025 as follows: Tax rate for general County purposes and debt purposes, 4.07 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 10th day of December, 2024.

/s/ Sam VanLoon
/s/ Marc Rice
/s/ Shane Nickerson

Resignations	For information, the following resignations were received:
T.Raymond	Tiffany Raymond – Prothonotary & Clerk of Courts office, effective 12/3/24
S.Medina	Sunni Medina – Human Services, effective 12/6/24

Retirement
S.Shutt For the information, Scott Shutt, 911 Dispatcher, will retire effective 1/7/25.

Hire V.Bechtel A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Valerie Bechtel, full-time Administrative Assistant, Emergency Services, \$15.00/hr. with benefits.

Promotion R.God	A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the promotion of Riley God to full-time Corrections Officer, Tioga County Prison, \$20.78/hr. with benefits.
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Status Change A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three
C.Strange ayes and no nays to approve the status change for the following Emergency Services employees who have completed
R.Satterly training and testing, and are now full-time Emergency Call Takers for 911 and will each receive an additional
M.Swan \$1.00/hour: Carter Strange, Rob Satterly, Mariah Swan, Jonathan Perez, and Tyler Belz.
J.Perez

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to accept the one sealed bid received for a 2013 Ford Police SDN, in the amount of \$5,006.00, from Greg Watson.

A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve an Installment Land Sales Agreement between the County of Tioga (seller) and 118 Main, LLC (buyer), for property at 267 South Main Street, Mansfield, PA - \$267,000.

A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the renewal of a one-year maintenance and service agreement with SAVIN with The Pennsylvania District Attorney's Institute.

GR Noto Electric c/o for VA project

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a change order from G. R. Noto Electrical for the Veterans Affairs building project - a credit allowance is issued for receptacles, \$950.

WC Eshenaur
c/o Trailhead
A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a change order from W. C. Eshenaur & Son, Inc. for the Patterson Trailhead Facility – revisions to HVAC LG equipment, \$12,101.53.

GO Hawbaker
c/o Pavilion
A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to not approve a proposal from Glenn O. Hawbaker, Inc. for an upgrade of a pavilion at the Patterson Trailhead area, \$291,341.78.

Tax base for
2025
For information, in accordance with the Pennsylvania Consolidated Assessment Law, the Tioga County Chief Assessor certifies the county/municipal tax base for tax year 2025 is valued at a total taxable value of \$3,870,606,320.

County real
estate tax
refunds
A motion was made by Sam VanLoon seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Jolene Cruttenden, Nelson Twp., \$228.69; Trinity Holding Group LLC, Mansfield Borough, \$394.89; Kathy Rae Ulmer, Liberty Twp., \$4.56; Laverne Jr. & Anna Phelps, Liberty Twp., \$532.86; Kay Korb, Liberty Twp., \$65.89; Todd & Kimberly Berguson, Bloss Twp., \$72.59.

A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution
R-14-24
RESOLUTION NO. R-14-2024
A RESOLUTION OF THE TIOGA COUNTY BOAD OF COMMISSIONERS, TIOGA COUNTY TO FILE
A COMMONWEALTH FINANCING AUTHORITY STATEWIDE LOCAL SHARE ACCOUNT GRANT
REQUEST WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT

Be it **RESOLVED**, that the Tioga County Board of Commissioners hereby requests a Statewide Local Share Account (LSA) grant not to exceed \$1,000,000 from the Commonwealth Financing Authority to be used for the rehabilitation of the Wellsboro Borough Community Pool.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Marc Rice, Commissioner, and Janice Chamberlain, Chief Clerk as the officials to execute all documents and agreements between Tioga County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice Chamberlain, Chief Clerk hereby certifies that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held December 10, 2024 and said Resolution has been recorded in the Minutes of the Tioga County Board of Commissioners.

IN WITNESS THEREOF, I affix my hand and attach the seal of Tioga County, this 10th day of December, 2024.
Tioga County Board of Commissioners.

/s/ Marc Rice, Commissioner Attest: /s/ Janice Chamberlain, Chief Clerk

A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution
R-15-24
RESOLUTION NO. R-15- 2024
A RESOLUTION OF THE TIOGA COUNTY BOAD OF COMMISSIONERS, TIOGA COUNTY TO FILE
A COMMONWEALTH FINANCING AUTHORITY STATEWIDE LOCAL SHARE ACCOUNT GRANT
REQUEST WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT

Be it **RESOLVED**, that the Tioga County Board of Commissioners hereby requests a Statewide Local Share Account (LSA) grant not to exceed \$1,000,000 from the Commonwealth Financing Authority to be used for the construction of a new arch pipe in Mansfield Borough.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Marc Rice, Commissioner, and Janice Chamberlain, Chief Clerk as the officials to execute all documents and agreements between Tioga County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice Chamberlain, Chief Clerk hereby certifies that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held December 10, 2024 and said Resolution has been recorded in the Minutes of the Tioga County Board of Commissioners.

IN WITNESS THEREOF, I affix my hand and attach the seal of Tioga County, this 10th day of December, 2024.
Tioga County Board of Commissioners.

/s/ Marc Rice, Commissioner Attest: /s/ Janice Chamberlain, Chief Clerk

A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution
R-17-24

R-17-24
DESIGNATION OF AGENT RESOLUTION
FOR DR4815

Be it resolved by Tioga County Department of Emergency Services of County of Tioga that Marti L. Shabloski, Deputy Director of EMA is hereby authorized to execute for and in behalf of County of Tioga, Tioga County, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 10th day of December, 2024.
/s/ Sam VanLoon, Commissioner
/s/ Marc Rice, Commissioner
/s/ Shane Nickerson, Commission

CERTIFICATION

I, Janice Chamberlain, duly appointed and Chief Clerk of County of Tioga, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Tioga County Department of Emergency Services of County of Tioga on the 10th day of December, 2024.

/s/ Janice Chamberlain Chief Clerk Date: 12/20/2024

DHS – 1
agreement

A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve one agreement for the Dept. of Human Services: 2024/2025 Clearbrook Treatment Centers for Drug & Alcohol inpatient services on an as-needed basis.

November A/P,
payroll

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve November 2024 payroll/benefits \$1,383,638.20, and November 2024 Accounts Payable, \$2,138,941.71.

Public Comment –
Erick Coolidge – economy, budget, tax increase

The 2025 Organizational meeting will be held Monday, January 6, 2025, at 10:00 a.m.
The next regular meeting of the Tioga County Board of Commissioners is scheduled for January 14, 2025.

Recognition was given to Tim O’Neill, Tioga County Risk Manager/Insurance Claims representative, on receiving an Outstanding Claims Reporting award from CCAP.

The meeting adjourned at 10:37 a.m.

Sam VanLoon

Attest: _____
Janice Chamberlain, Chief Clerk

Marc Rice

Shane Nickerson

The regular meeting of the Tioga County Salary Board was called to order today at 10:37 a.m. with the following members present: Sam VanLoon, Marc Rice, Shane Nickerson, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Josh Zeyn, Lisa Rice, Marti Shabloski, Jody Stevens, Saira Olson, Troy Freeman, Tiffany Cummings, Betsy Craig, Joy Childs, Chris Perry, Bob Goodrich, Erick Coolidge, Ken VanSant, Claire Ritter, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve the minutes of November 12, 2024.

The meeting adjourned at 10:38 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Sam VanLoon

Marc Rice

Shane Nickerson

Kera Hackett