

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Shane Nickerson, Sam VanLoon, and Marc Rice. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Mary Wilson, Sandra Olson, Josh Zeyn, Kaye Aumick, Rachel Courtney, Marti Shabloski, Joy Childs, Betsy Craig, Chris Perry, Cindy Alexander, Erin Stadler, Bob Goodrich, Mike Spencer, Lucy & Al Losey, Erin Hungerford, Sarah Welch, Taylor Leach, Jolie Coates, Chad Zengerle, Quentin Gee, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comment – agenda items only  
None

Jolie Coates, West Nile Virus Coordinator for Tioga County, gave an update on results in 2025 and plans for 2026.

Minutes A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the minutes of January 13, 2026.

Retirement For information, the following resignations/retirement have been received:

D.Weed Diane Weed, Drug & Alcohol, effective 1/21/26  
Resignations Casey Morgan, Maintenance, effective 1/23/26  
C.Morgan Emily Owlett, Tioga County Prison, effective 2/3/26  
E.Owlett Samuel Garrison, Drug & Alcohol, effective 2/4/26  
S.Garrison Kaitlyn Wetzel, Family Services, effective 2/13/26  
K.Wetzel

For information, hired:

Hire Colton D. Wood, Deputy Sheriff, \$18.50/hr. with benefits, effective 1/27/26  
C.Wood Lori West, Judicial Line Staff, Domestic Relations Office, \$15.83/hr. with benefits, effective 2/9/26  
L.West Jensen Meade, Clerk, Prothonotary/Clerk of Courts Office, \$16.00/hr. with benefits, effective 2/9/26  
J.Meade

Hire R.Larick A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Rachel Larick, Caseworker 1, Family Services, \$18.80/hr. with benefits, effective 1/27/26.

Hire J. Rummings A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Jaselle Rummings, Caseworker 1, Family Services, \$18.80/hr. with benefits, effective 1/27/26.

Hire S.Gales A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Sandy Gales, Caseworker 1, Family Services, \$18.80/hr. with benefits, effective 2/9/26.

Hire T.Penner A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Tiffany Penner, Foster Care Caseworker Assistant, Family Services, \$16.15/hr. with benefits effective 2/9/26.

Hire D.McFall A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Darren McFall, part-time on-call Corrections Officer, Tioga County Prison, \$18.00/hr., no benefits, effective 1/28/26.

Hire S.Scafidi A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Samuel Scafidi, part-time on-call Corrections Officer, Tioga County Prison, \$18.00/hr., no benefits, effective 2/2/26.

Hire F. Kennedy A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Faith Kennedy, part-time on-call Corrections Officer, Tioga County Prison, \$18.00/hr., no benefits, effective 2/9/26.

Employment Declination A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an employment declination from Kathryn Brown as Caseworker, Family Services.  
K.Brown

Wilson Consulting Group A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to table a proposal from Wilson Consulting Group, for intersection improvements along Charleston Street, Wellsboro, related to the Pine Creek Rail Trail Connector - \$132,645.

Delta Development A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a proposal from Delta Development to manage the Local Share Account (LSA) reporting to DCED for each municipal award recipient - \$1,500. Act 13.

Gabriel Fera A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement from Gabriel Fera for solicitor services for the period 2026-2028 - \$155,000/year. An additional fee, up to \$25,200, will be billed for additional services to the District Attorney's Office, for six months.

Jamie L.Cook, Esq. A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve an Independent Contractor Agreement with Jamie L. Cook, Esq., for Children & Youth Solicitor services, \$100/hr., no benefits.

MOU with  
Bradford Cty

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a Memorandum of Understanding between Bradford County and Tioga County for staffing assistance in the Tioga County Prothonotary Office.

New Tax  
collector  
agreement -  
Tioga Borough

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement between the Borough of Tioga and Tioga County, delegating all tax collection relating to the borough and county taxes to the County.

Tax collector  
renewals  
agreements

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the renewal of agreements between the following municipalities and Tioga County, delegating all tax collection relating to borough/township and county taxes to the County: Blossburg Borough, Knoxville Borough, Lawrence Township, Mansfield Borough, Morris Township, Nelson Township, Roseville Borough, Rutland Township, and Tioga Township.

Amendment to  
lease with J M  
Greenfield Real  
Estate

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve an Amendment to Lease of 1/1/2026, between J M Greenfield Real Estate, LLC and Tioga County, for the bridge housing units in Mansfield.

NTIEC funding

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve funding of \$12,500 to the Northern Tier Industry & Education Consortium. Act 13.

Enterprise Fleet  
Management

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement with Enterprise Fleet Management for four 2026 Chevrolet Equinox vehicles for Human Services; five-year leases, \$695.72/month each. These vehicles are required for SAM, Inc. C&Y staff returning to County.

Use of Green

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve use of the Green June 5, 2026 (rain date June 12, 2026) for the Pine Creek Mennonite Church Hymn sing, 5:00 p.m.

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to adopt Resolution R-3-26:

Resolution  
R-3-26

**TIOGA COUNTY, PENNSYLVANIA**

**RESOLUTION NO. R-3-26**

**A RESOLUTION OF THE TIOGA COUNTY BOARD OF COMMISSIONERS, TIOGA COUNTY TO FILE  
A MUNICIPAL ASSISTANCE PROGRAM GRANT REQUEST WITH THE PENNSYLVANIA  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**WHEREAS**, Tioga County will be undertaking a project to execute a county comprehensive plan; and

**WHEREAS**, the Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Municipal Assistance Program;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of Tioga County hereby authorizes submission of an application to the Municipal Assistance Program; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners of Tioga County hereby commits municipal resources in the amount of \$50,005 as match for said project;

**BE IT FURTHER RESOLVED** that the Applicant does hereby designate Shane Nickerson, Commissioner, as the official to execute all documents and agreements between Tioga County and the Pennsylvania Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

I, Janice Chamberlain, Chief Clerk hereby certifies that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held February 10, 2026 and said Resolution has been recorded in the Minutes of the Tioga County Board of Commissioners.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of Tioga County, this 10th day of February, 2026.

Attest: /s/ Janice Chamberlain  
Chief Clerk

Tioga County  
/s/ Shane Nickerson /s/ Sam VanLoon /s/ Marc Rice

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to adopt Ordinance 2026-2:

**ORDINANCE 2026-2**

Ordinance  
2026-2

**AN ORDINANCE SIGNIFYING THE INTENTION OF TIOGA COUNTY, PENNSYLVANIA TO ORGANIZE THE TIOGA COUNTY TRAIL, PARK, AND RECREATION AUTHORITY UNDER THE PROVISIONS OF THE MUNICIPALITY AUTHORITIES ACT, AS AMENDED; SETTING FORTH AND AUTHORIZING EXECUTION OF ARTICLES OF INCORPORATION; APPOINTING AND FIXING THE TERMS OF FIRST MEMBERS OF THE BOARD; AUTHORIZING ALL OTHER NECESSARY ACTION; AND REPEALING INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES**

WHEREAS the Board of Commissioners of Tioga County, Pennsylvania, finds that there is a need to develop and promote the use of recreational trails throughout the County for the purposes of tourism, transportation, and recreation grounds through the creation of an authority pursuant to the Municipality Authorities Act,

Now, therefore, the Board of Commissioners of Tioga County hereby enact and ordain as follows:

**Section 1.** The Board of Commissioners of Tioga County signifies the intention of Tioga County to organize an authority under the Municipality Authorities Act, 53 Pa. C.S.A. § 5601 et seq., as amended.

**Section 2.** The name of the Authority shall be "Tioga County Trail, Park, and Recreation Authority."

**Section 3.** The Board of Commissioners of Tioga County as well as the Chief Clerk of the County are authorized and directed to execute, on behalf of the County, Articles of Incorporation for the Authority in substantially the form attached hereto as Exhibit "A" and made a part hereof.

**Section 4.** The Board of Commissioners of Tioga County and its Chief Clerk are authorized and directed to cause notice of the substance of this Ordinance, including the substance of the Articles of Incorporation, and of the proposed filing of such Articles of Incorporation, to be published as required by the Municipality Authorities Act.

**Section 5.** The Board of Commissioners of Tioga County and its Chief Clerk are authorized and directed to file Articles of Incorporation and the necessary proofs of publication with the Secretary of the Commonwealth of Pennsylvania and to do all other things necessary to effect the Incorporation of such Authority, including payment of required fees.

**Section 5.** The Board of the Authority will be composed of nine (9) representatives from the County. The votes cast by these representatives will have equal weight. Each person appointed by the Board of Commissioners must be a resident of the County.

**Section 6.** The purpose of the Authority shall be the acquiring, holding, constructing, financing, improving, maintaining and operating; owning and leasing; either in the capacity of lessor or lessee, projects for trails and recreation grounds and related facilities throughout Tioga County and in and along any right-of-way hereafter acquired or held or improved, maintained, or operated by the Authority and connecting the assets to one another and to the assets of neighboring counties, thus positioning Tioga County to be a part of a nationwide trail and recreation network or such other purposes as hereafter may be authorized by law.

DULY ENACTED AND ORDAINED, by the Board of Commissioners of Tioga County, Tioga County, Pennsylvania on this 10<sup>th</sup> day of February, 2026, in lawful session duly assembled.

THE BOARD OF COMMISSIONERS OF TIOGA COUNTY  
/s/ Shane Nickerson /s/ Sam VanLoon /s/ Marc Rice

ATTEST: /s/ Janice Chamberlain, Chief Clerk

Ordinance  
2026-3

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to adopt Ordinance 2026-3: Amended Ordinance Establishing Regulations, Specification, and Restrictions for the Use and/or Installation of Data Centers in the County. A complete signed copy of this Ordinance is available at the Tioga County Planning Office and the Tioga County Commissioner's Office.

DHS – 5  
agreements

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve five agreements for the Department of Human Services:

1. 2025/26 Independent Contractor Agreement between the County of Tioga and Enrichment Therapy Services for the provision of early intervention speech therapy base-funded services to eligible Tioga County residents. Funding source: Human Services Block Grant- Early Intervention, Contract maximum: \$36,088.00.
2. 2025/26 Purchase of Service Agreement with Benchmark Family Services for children and youth placement services on an as-needed basis, to eligible Tioga County residents.
3. Signature on January 1, 2026 through June 30, 2026, drug and alcohol agreement with Meadowlark Counseling, LLC. for the provision of drug and alcohol outpatient services to eligible Tioga County residents. Funding source: Bureau of Drug and Alcohol Programs, Contract maximum: \$27,000.00.
4. 2025/26 Agreement with the Tioga County Partnership for Community Health for drug and alcohol prevention services. This agreement is effective January 1, 2026 through June 30, 2026. Funding source: Department of Drug and Alcohol, Contract maximum: \$91,074.00.
5. 2026 Drug and Alcohol Agreement with Crossroads Counseling, Inc. for the provision of drug and alcohol outpatient services to eligible Tioga County residents. Funding source: Department of Drug and Alcohol Programs, Contract maximum: \$21,991.00.

January 2026  
A/P, Payroll

For information:

January 2026 Payroll & Benefits: \$2,157,292.25  
January 2026 Accounts Payable: \$1,918,232.23

Public Comment –

Sara Welch & Taylor Leach – PSU Extension and 4-H updates; upcoming county activities

Quentin Gee – thanked District Attorney for her office's work; there is a need for a Veteran's court that is separate from the existing drug court

The meeting adjourned at 10:43 a.m.

\_\_\_\_\_  
Shane Nickerson

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Sam VanLoon

\_\_\_\_\_  
Marc Rice

The regular meeting of the Tioga County Salary Board was called to order this day at 10:44 a.m. with the following members present: Shane Nickerson, Sam VanLoon, Marc Rice, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Sara Rice, Mary Wilson, Sandra Olson, Josh Zeyn, Kaye Aumick, Rachel Courtney, Marti Shabloski, Joy Childs, Betsy Craig, Chris Perry, Cindy Alexander, Erin Stadler, Bob Goodrich, Mike Spencer, Lucy & Al Losey, Erin Hungerford, Sarah Welch, Taylor Leach, Jolie Coates, Chad Zengerle, Quentin Gee, and press representative Natalie Kennedy.

Minutes            A motion was made by Sam VanLoon, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve the minutes of January 13, 2026.

M.Boyce rate      A motion was made by Kera Hackett, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve a \$1.00/hr. increase for Marena Boyce, Judicial Line Staff in Probation office, for completion of necessary and required training, effective 1/13/26.

The meeting adjourned at 10:44 a.m.

\_\_\_\_\_  
Shane Nickerson

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Sam VanLoon

\_\_\_\_\_  
Marc Rice

\_\_\_\_\_  
Kera Hackett