

TIOGA COUNTY BOARD OF COMMISSIONERS
Agenda for April 15, 2025

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of March 11, 2025
- Personnel items
- Request to use the courthouse parking lot for a staging area, May 3, 2025, for the Mammoth Endurance Gravel bike ride
- Request to use the Green, June 13-June 22, 2025 for Laurel Festival activities; use of Courthouse steps June 20th, at Noon, for Queen’s Welcome; courthouse parking lots, June 21.
- Request to use the Green, July 12, 2025, for Waste Management STPR
- County real estate tax refunds: Ronald J. & Mary Ann I. Gontarz, Lawrenceville Borough, \$49.18; Steve Hanes, Westfield Township, \$120.41; Diane M. Buch & Timothy B. Buch, Sr., Westfield Borough, \$32.18
- UPMC Wellsboro and The Green Home - revision to existing tax collection agreement
- Issue Proclamation: National Public Safety Telecommunicator’s Week, April 13-19, 2025
- Issue Proclamation: Motorcycle Safety and Awareness Month, May 2025
- Adopt Resolution R-2-25: Local Match for State Operating Financial Assistance, for Endless Mountains Transportation Authority. Tioga County will provide local match of \$43,066.48 in fiscal year 2025-2026. Act 13.
- Adopt Resolution R-3-25: Fair Housing Resolution
- Adopt Resolution R-4-25: Appointment of Section 504 Officer
- Adopt Resolution R-5-25: Funding Request through the Commonwealth Financing Authority Pennsylvania Small Water and Sewer Program. Funds to be used for replacement of a 4x8 box culvert in the Borough of Mansfield.
- Penn State Extension 2025 budget allocation - \$165,877, paid quarterly (\$41,469). Act 13.
- Tioga County Historical Society – 2025 budget allocation - \$10,000. Act 13.
- Commonwealth University – Mansfield Public Safety Training Institute request for funding
- Larson Design Group – cost estimate proposal for flood debris removal, \$15,350
- Priset Construction – proposal to parge and paint foundation of Veterans Affairs building - \$4,500. Act 13.

Tioga County Board of Commissioners

April 15 2025

Page 2

- Glenn O. Hawbaker, Inc. – change order for Patterson Trailhead Facility site development project, for additional site amenities - \$198,820.60. This cost will be deducted from a credit that was issued.
- Elemental Shelter Solutions – build, delivery, and set up of salt shed at Human Services complex, \$109,970.39 - Liquid Fuels funds.
- Northern Tier Solid Waste Authority – refuse container for courthouse, \$35/month.
- Enterprise Fleet Management – five-year lease for 2025 F-150 Police Responder for use by Sheriff's Office, \$1,294.71/month.
- Approve nine agreements for the Dept. of Human Services. Listing attached.
- March 2025 Payroll & Benefits paid: \$
March 2025 Accounts Payable: \$
- Public Comment
- The next meeting of the Tioga County Board of Commissioners is scheduled for May 13, 2025.
- Commissioner News

Adjourn

TIOGA COUNTY SALARY BOARD

- Comments
- Minutes of March 11, 2025
- Hourly rate increase of \$1.63/hr. for Reva Baldwin, Victim Witness Coordinator, District Attorney's Office, for additional role as Juvenile Victim Witness Coordinator. Increase is 100% grant funded.

Adjourn

TIOGA COUNTY RETIREMENT FUND BOARD

- Comments
- Minutes of March 11, 2025
- Payment of \$2,276.00 to Korn Ferry for March 2025 actuarial services
- C&N March 2025 management fee - \$18,294.28

For information of the Board:

3/18/25	Kotch, Richard	Refund
3/31/25	Whipple Penny L.	Refund
6/19/20	Kozuhowski, Zita	Death of Pensioner, Option One
2/21/25	West, Helen	Death of Pensioner, Option One
2/22/25	Cobb, Marvena	Death of Pensioner, Option Four (B)

Adjourn

TIOGA COUNTY ELECTION BOARD

- Comments
- Minutes of March 11, 2025
- For information – Per Purdon’s section 2657 (c), effective April 15, 2025, the Tioga County Board of Elections authorizes the Interim Director of Elections to appoint poll workers as needed, at county polling locations that have vacancies, to serve during the 2025 Municipal primary election on May 20, 2025.
- The polling location for Ward Township has been changed from the Ward Methodist Church to the Ward Township building located at 1162 Lower Mountain Road, Canton.
- L&A testing is complete; sample ballots will now be put on the county website
- Important Dates:

May 5, 2025	The last day to register for the Primary Election
May 20, 2025	Municipal Primary Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES
COMMISSIONERS' MEETING
APRIL 8, 2025

DHS CONTRACTS:

- 1.) 2024/25 Amendment #3 to the Harbor Counseling, inc. Agreement for Transportation and CRS services. Funding Source: Opioid Settlement Funds. Original Contract Maximum: \$23,000.
- 2.) 2024/25 Amendment #1 to the Drug and Alcohol Agreement with Crossroads Counseling, Inc. for the provision of drug and alcohol outpatient services to eligible Tioga County residents. Funding Source: Department of Drug and Alcohol Programs. Amended Contract Maximum: \$58,000.
- 3.) 2024/25 Amendment #1 to the Purchase of Service Agreement with Crossroads Counseling, Inc. for the provision of base-funded mental health outpatient services to authorized Tioga County consumers. Funding Source: Mental Health. Amended Contract Maximum: \$18,500.
- 4.) 2024/25 Amendment #1 to the Purchase of Service Agreement with The Advocacy Alliance for the provision of representative payee services for authorized Tioga County residents. Funding Source: Human Services Block Grant- Mental Health/Intellectual Disability. Original Contract Maximum: \$22,752.
- 5.) 2024/25 Independent Contract Agreement between the County of Tioga and Milestones Physical Therapy, LLC. for the provision of early intervention occupational therapy base-funded services to eligible Tioga County residents. Funding Source: Human Services Block Grant- Early Intervention. Contract Maximum: \$11,104.
- 6.) 2025/26 Commercial Suite Lease with Wellspring Community Support Services to lease suites at the St. James Complex. Term of Lease: 7/1/2025- 6/30/2026, Provider: Mental Health, Rent: \$4,926.36 x 12 months = \$59,116.32.
- 7.) 2025/26 Commercial Suite Lease with Crossroads Counseling to lease 1st and 2nd floor office space in the Tioga County Department of Human Services Administration building. Term of Lease: 7/1/2025 – 06/30/2026, Provider: Mental Health, Drug and Alcohol, and Children and Youth, Rent: \$2694.02 x 12 months = \$32,328.24.
- 8.) 2024/25 Amendment #2 to the Purchase of Service Agreement with Wellspring Community Support Services for the provision of psychiatric rehabilitation and peer support services. Funding Source: Human Services Block Grant- Mental Health. Amended Contract Maximum: \$141,288.00.
- 9.) 2024/25 Amendment #2 to the Purchase of Service Agreement with OneWell, LLC. for the provision of ID base-funded services. Funding Source: Human Services Block Grant- Intellectual Disability. Original Contract Maximum: \$55,521.