WELCOME
LOCAL EMERGENCY
MANAGEMENT COORDINATORS

Local Emergency Management Coordinators
Q4-Training

Benton Best, Emergency Management Coordinator

11/08/17
Wellsboro, PA

Agenda

- LEMC Packet

  ◦ LEMC Status Checklist

  ◦ Emergency Operations Center (EOC) Information

  ◦ Usernames/Passwords/Technology Information

- Notification and Resource Manual (NARM)

- Response Operations Plan (ROP)

- Statewide Winter Weather Exercise

LEMC Status Checklist Appointments

- All Local Emergency Management Coordinators (LEMCs) **_MUST_** be approved through the following process:

  ◦ Step 1 – Local Municipality Requests to Appoint LEMC

  ◦ Step 2 – County EMA Approves

  ◦ Step 3 – PEMA Approves

  ◦ Final Step – Governor's Office Appoints LEMC

LEMC Status Checklist Appointments

- Municipalities will receive letters in January with the status of their LEMC appointment

- Any municipalities who have not submitted appointment letters to the County by then will be <u>HIGHLY</u> encouraged to do so

LEMC Status Checklist Attendance

- Review of LEMC Quarterly Training Attendance

- **X** = Present

- **Absent** = Not present

- **Excused** = Not present but

    excused

2017 QUARTERLY			
8-Feb	10-May	9-Aug	8-Nov
X	X	X	
X	X	Absent	
X	X	X	
X	X	X	
X	X	X	
Absent	X	Absent	
X	X	Absent	
X	Absent	Absent	
Absent	Absent	Absent	
Absent	X	X	
X	Excused	X	
X	Absent	X	

LEMC Status Checklist Attendance

- All attendance is posted online

- Municipalities will receive

  letters in January showing

  their LEMC's attendance

2017 QUARTERLY			
8-Feb	10-May	9-Aug	8-Nov
X	X	X	
X	X	Absent	
X	X	X	
X	X	X	
X	X	X	
Absent	X	Absent	
X	X	Absent	
X	Absent	Absent	
Absent	Absent	Absent	
Absent	X	X	
X	Excused	X	
X	Absent	X	

LEMC Status Checklist
Basic PEMA Certification

- Contact Information Update
  - Please review the LEMC contact sheet and correct if necessary
  - Please be sure we have your correct address, current telephone & email information to ensure timely notifications and correspondences
  - **PLEASE RETURN AT OR BEFORE 2018 Q1 LEMC TRAINING!!**

LEMC Status Checklist
Basic PEMA Certification

- Training Records Update

  ◦ PEMA Basic certification for Local EMC status

  ◦ County Orientation   Duties & Responsibilities

    Initial Damage Reporting   IS-100b.

    IS-200b.   IS-230b.

    IS-235b.   IS240b.

    IS-700a.   IS-775

    IS-800b.

    If you believe you have completed the above trainings, please provide a copy of the

    certificate of completion to the Tioga County EMA so we can update your status.

Emergency Operations Center (EOC)

- Assessment Information (Handout)

- EOC Information/Location Form (Handout)

- DRAFT Disaster Declaration (Handout)

- PEMA Resource Request Form (Handout)

Usernames/Passwords & Technology

- Radio IDs

- Knowledge Center (KC)

- EPFAT – Emergency Power Facility Assessment Tool (Handout)
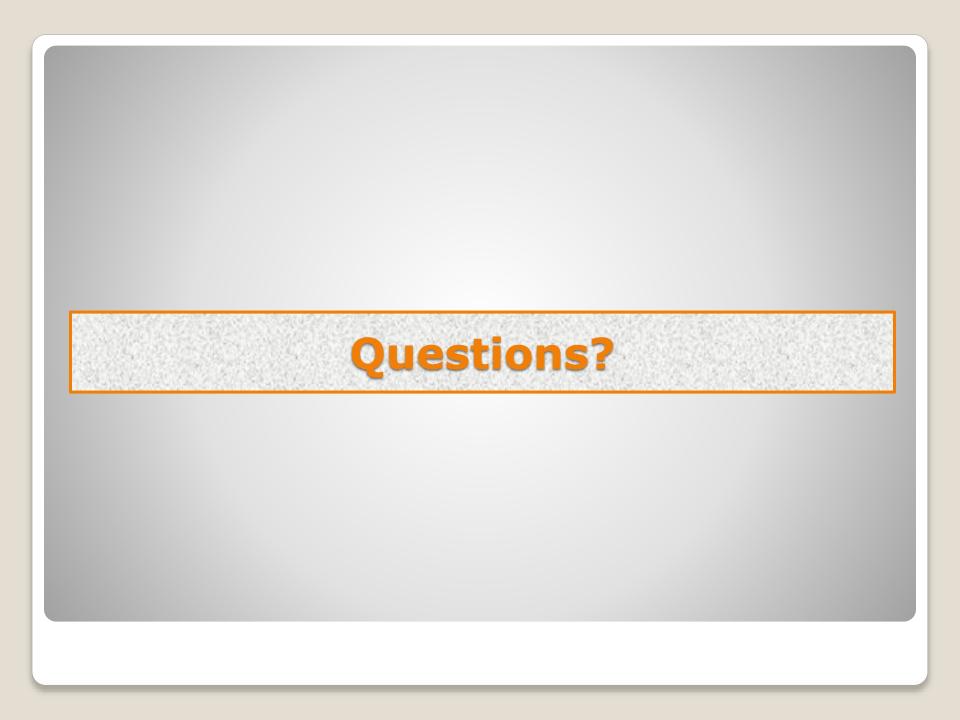
- TRAIN PA (Handout)

- Swift911 (Handout)

Technology

- Radio IDs
  - EOC = (Full Municipality Name)
  - LEMC = (Municipality #) – 81

- VHF – Very High Frequency

- Possible vendors
  - Motorola, Kenwood, Harris
  - "P-25 Capable" or even "P-25 Compliant"

Technology

- Knowledge Center (KC)
  - ◦ Situational Awareness Platform
  - ◦ All facilities, personnel, and equipment should be entered in to KC
  - ◦ Can request resources/assistance through KC
  - ◦ Get informational alerts through KC

Technology

- EPFAT – Emergency Power Facility Assessment Tool (Handout)
  - ◦ ALL backup power generators that service critical facilities should be entered into EPFAT
    - Borough/Township Buildings
    - EOCs
    - Polling stations
    - EMS/Fire/Law Enforcement Stations
    - Schools (being done separately)

Technology

- TRAIN PA (Handout)

  ◦ Commonwealth Damage Reporter (CDR)

  ◦ PA Damage Reporter Module 101 - Damage Reporting Overview (1 hour) Course ID: **1068043**

  ◦ PA Damage Reporter Module 201c - Console Application (30 minutes)Course ID: **1068052**

  ◦ PA Damage Reporter Module 301 - Quick Guide to Damage Assessment Reporting (45 minutes) Course ID: **1068094**

  ◦ PA Damage Reporter Module 201h - Handheld Application (45 minutes) Course ID" **1068091**

Technology

- Swift911 (Handout)

  - EVERY LEMC should be signed up

  - EVERY municipality should be signed up

  - Send alerts regarding

    - Garbage pickup

    - Road closures

    - Public Notices

    - Post-Disaster information

Questions?

Notification and Resource Manual (NARM)

- FEMA Links (Handout)

  ◦ Step 1 – Type Resources

    · Personnel, Organizations, Equipment

  ◦ Step 2 – Enter resources into Knowledge Center (KC)

  ◦ Step 3 – Print off one paper copy for LEMC and one for EOC

Notification and Resource Manual (NARM)

- TCDES Intern to start in January. Will also try to capture:
  - Vendors
    - Tree Trimmers
    - Waste Haulers
    - Backhoe providers
    - Backup power providers
    - Etc.

Response Operations Plan (ROP)

- Draft will be available by end of November for your review

- Please try and have municipalities adopt by December 31, 2017!!

Winter Storm

- LEMC Responsibility BEFORE a Winter Storm

  ◦ Preparedness messaging

  ◦ Start tracking staff time

  ◦ Start tracking resources available (e.g., salt, dump trucks, plows)

Winter Storm

- LEMC Responsibility DURING a Winter Storm

  ◦ Situational Awareness

    · Report road statuses up to County

    · Report when roads are closed/impassable

    · Report when running low on salt

  ◦ Monitor power outages

    · Are critical facilities impacted?

    · Are individuals with functional needs impacted?

      ◦ (e.g., individuals on Oxygen, elderly, etc.)

Winter Storm

- LEMC Responsibility AFTER a Winter Storm
  - Public Messaging
    - Where to get assistance during long-term power outages
    - Realistic expectations of when roads will re-open
  - Damage Assessments (if applicable)
  - Snowfall reporting
  - Compiling municipal expenses
    - Staff time
    - Equipment and Supplies (Standard FEMA Rates)

Statewide Winter Weather Exercise

- When?: December 6, 2017
- Who?:
  ◦ Tioga County
  ◦ School Districts
  ◦ Childcare Centers
  ◦ Extended Care Facilities (i.e., Nursing Homes)
  ◦ Local Municipalities
- Where?
  ◦ From your municipality
  ◦ Via conference call

Statewide Winter Weather Exercise

- How?
  - Let Robert Kipferl know that you would like to participate
  - Identify the top three elements you would like to test in your municipality
  - Join the conference calls for updates on the day of the exercise
  - Report your information up to the County EOC

Statewide Winter Weather Exercise

- Post-Exercise Review will drive the creation of the Winter Weather Annex to the County Response Operations Plan (ROP)

Questions?

Next LEMC Meeting is February 2, 2018
Topic: **LEMC Orientation & Damage Assessment**

Please bring all of your completed forms!!!