

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Sam VanLoon, Marc Rice, and Shane Nickerson. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Mary Wilson, Troy Freeman, Saira Olson, Tim Cleveland, Josh Zeyn, Fred Gorg, Jen Cochran, Penny Whipple, Chris Furman, Chris Perry, Betsy Craig, Sean Sember, Dan Styborski, Carrie Bradley, Susan Erb, Chris Eckert, Bob Goodrich, Vanessa Caswell, Brett Walk, Steve Webster, Lyza Klein, Sara Smith, Ryan Flick, Brett Lazicki, Amber Swiderski, Tammy Smith, Mat Bordas, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) –
None

Minutes A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 13, 2024.

Opening of sealed bids The following sealed bids were received and opened for the Patterson Trailhead Facility – site development project: H&P Construction: \$1,951,762.90; Glenn O. Hawbaker, Inc.: \$1,798,271.25. A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to send the bids to EADS Architects for further review and issue notice of intent.

The following sealed bids were received and opened for the Patterson Trailhead Facility – building construction project:

General Construction:	C.B.F. Contracting, Inc.	\$1,660,000
	H&P Construction, Inc.	\$1,886,898
	J.C. Orr & Son, Inc.	\$1,649,291
Plumbing Construction:	W.C.Eshenaur & Son, Inc.	\$ 202,000
	Silvertip, Inc.	\$ 204,200
	Bordco Construction Group LLC	\$ 162,104
HVAC Construction:	W.C Eshenaur & Son, Inc.	\$ 311,466
	Silvertip, Inc.	\$ 329,400
Electric Construction:	G. R. Noto	\$ 494,875

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to send the bids to EADS Architects for further review and issue notice of intent.

The following sealed bids were received and opened for the St. James complex Stair/Porch replacement project:

C.B.F. Contracting, Inc.	- \$219,500
J. S. General Contracting, Inc.	- \$164,972

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to send the bids to EADS Architects for further review and issue notice of intent.

Resignations For information, the following resignations were received:
 J.Hines Jason Hines, Tioga County Prison, effective 2/2/24
 H.Stager Haley Stager, Probation, effective 2/20/24
 C.Baker Conner Baker, Tioga County Prison, effective 2/20/24
 M.Pell Mathew Pell, Soil Conservation District, effective 3/4/24
 M.Campbell Max Campbell, Deputy Sheriff, effective 3/5/24
 C.Ross Caleb Ross, Tioga County Prison, effective 3/5/24
 D.Borden Denise Borden, Register & Recorder's Office, effective 5/30/24

Hire M.Risch For information, hired Martin Risch, Assistant District Attorney, \$60,000/yr. with benefits.

Hire T.Wood A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Tamara Wood, Foster Care Caseworker Assistant, Family Services, \$15.00/hr. with benefits.

Hire S.Mayo A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Shawn Mayo, Screening Supervisor, Family Services, \$29.51/hr. with benefits.

Hire N.Horton A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Nicole Horton, Screening Caseworker, Family Services, \$19.28/hr. with benefits.

Hire T.McLean A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Traci McLean, Screening Caseworker, Family Services, \$19.28/hr. with benefits.

Hire C.DePaula A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Christina DePaula, Intake Caseworker 1, Family Services, \$18.15/hr. with benefits.

Promotion T.Young A motion was made by Shane Nickerson, seconded by SamVanLoon and unanimously carried upon vote of three ayes and no nays to approve the promotion of Trevor Young to Assistant Director of Maintenance, \$26.72/hr.

Promotion T.Rodriguez A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the promotion of Tammy Rodriguez to Human Services Custodial Supervisor, \$16.00/hr.

Termination M.Witucki A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the termination of Madeline Witucki, Tioga County Prison, effective 3/8/24.

NTIEC Funding A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve funding of \$12,500 to Northern Tier Industry & Education Consortium. Act 13.

A motion was made by Shane Nickerson, seconded by Mark Rice and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

Proclamation

Developmental Disabilities Awareness Month
March 2024

WHEREAS, people with developmental disabilities come from diverse racial, ethnic, educational, social, religious, and economic backgrounds, and are valued members of Commonwealth who strive to enjoy an everyday life; and

WHEREAS, Pennsylvanians with developmental disabilities and their families are working for equal inclusion, recognition, and appreciation of their skills, views, and abilities; and

WHEREAS, our state focuses on person-centered approaches, community integration, personal choice, quality of service, health and safety protections, competitive employment, accountability in the use of resources, and innovation in service design; and

WHEREAS, the rate of individuals with developmental enrolled for services engaging in integrated employment is 18% throughout our Commonwealth; and

WHEREAS, educational opportunities for those with developmental disabilities continue to grow with the implementation of training programs and inclusive secondary education certificate programs at our institutions of higher learning; and

WHEREAS, the collaboration between the Information Sharing and Advisory Committee and the Department of Human Services continues to develop, build, and strengthen recommendations for change to services and supports; and

WHEREAS, the Department of Human Services continues to offer accessible training initiatives and services that allow individuals with developmental disabilities to increase their knowledge and participation in advocacy, support and disability services; and

WHEREAS, Pennsylvania continues to be at the forefront of change in building an inclusive Commonwealth where all citizens can live and work as part of inclusive communities.

THEREFORE, I, Josh Shapiro, Governor of the Commonwealth of Pennsylvania, do hereby proclaim March, 2024 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

and encourage all Pennsylvanians to support individuals with developmental disabilities and their families through all aspects of our communities.

Given under my hand and the seal of the Governor, at the City of Harrisburg, this sixteenth day of February two thousand twenty-four, the year of the Commonwealth the two hundred forty-eighth.

/s/ Governor Josh Shapiro

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

PENNSYLVANIA 4-H WEEK PROCLAMATION

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped 135 youth in Tioga County to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Cooperative Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5-18; and

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness; and

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in Tioga County who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network provides youth with opportunities for leadership development, career exploration, problem solving, friendships, community involvement, passion, and purpose.

NOW, THEREFORE, we do hereby proclaim March 17-23, 2024, as PENNSYLVANIA 4-H WEEK throughout Tioga County and encourage our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

TIOGA COUNTY BOARD OF COMMISSIONERS
/s/ Sam VanLoon /s/ Marc Rice /s/ Shane Nickerson

A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

PROCLAMATION

Issue
Proclamation

TIOGA COUNTY DESIGNATING THE MONTH OF APRIL 2024 AS
PENNSYLVANIA 811 SAFE DIGGING MONTH

WHEREAS, the month of April 2024 is recognized as "Pennsylvania 811 Safe Digging Month" across our Commonwealth, and the initiative supported by Pennsylvania 811, a utility notification information center with over 52 years of continuous service to the Commonwealth of Pennsylvania; and

WHEREAS, Pennsylvania 811 received a million excavation notifications in 2023, over 3,000 construction projects in Coordinate PA, and transmitted approximately 6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania; and

WHEREAS, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed; and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community; and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility; and

NOW, THEREFORE, BE IT RESOLVED, that Tioga County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2024 as "Pennsylvania 811 Safe Digging Month", and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.paonecall.org for information about digging safely.

Tioga County Board of Commissioners
/s/ Sam VanLoon /s/ Marc Rice /s/ Shane Nickerson

Pearson
Seamless
Gutters

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the low bid from Pearson Seamless Gutters, for the installation of gutters and downspouts on the front of 126 Main Street, Wellsboro, to match the existing system on the back of the building - \$22,283. Act 13.

GR Noto
change order
for VA bldg.

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a change order from G.R. Noto Electrical Construction for the Veterans Affairs building project – installation of power feeder raceways and conductors; additional trenching and tele data raceway, \$21,725. Act 13.

ADT – alarms
at Nypum

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a proposal from ADT for monitoring, annual alarm inspections, and an extended service plan for the existing alarm system at the Nypum building. One time fee \$671.71 for reprogramming the existing system; five-year service term - \$93.78/month.

H&P – tree
removal on trail

A motion was made by Marc Rice seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a work order for H&P Construction to trim/remove 98 trees along the Pine Creek Rail Trail - \$49,000. Act 13.

DCNR – traffic
control device
for Rt 287 for
trail

A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an Intergovernmental Agreement for Trail Crossing with the Department of Conservation and Natural Resources (DCNR) – for the construction and installation of a traffic control device at the crossing on Rte. 287, for the northern section of the Pine Creek Rail Trail. DCNR will reimburse the County for the project, not to exceed \$377,400.

Encroachment Agreement for Trail A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve an Encroachment Agreement between NFG Midstream Covington LLC and Tioga County, giving permission for Tioga County to construct a portion of the Pine Creek Rail Trail (north section) over a portion of their natural gas steel pipeline.

Use of Green A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve use of the Green on May 4, 2024, for the annual Mammoth Endurance Gravel event.

Use of Green A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve use of the Green on May 18, 2024, for a community event to celebrate Child Abuse Prevention and Foster Care Awareness.

Use of Green A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve use of the Green June 17-21, 2024, for Wellsboro Vacation Bible School, 5-8:00 p.m.

Use of Green, parking lot, steps A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve use of the Green, parking lot, and old courthouse steps (for luminary bag display) on August 24, 2024 for the 2024 Relay for Life event.

4 agreements – DHS A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve four agreements for the Dept. of Human Services. A listing is attached.

Public Comment
None

The next meeting of the Tioga County Board of Commissioners is scheduled for April 9, 2024.

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to adjourn the meeting at 10:36 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Sam VanLoon

Marc Rice

Shane Nickerson

The regular meeting of the Tioga County Salary Board was called to order today at 10:30 a.m. with the following members present: Sam VanLoon, Marc Rice, Shane Nickerson, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Mary Wilson, Troy Freeman, Saira Olson, Tim Cleveland, Josh Zeyn, Fred Gorg, Jen Cochran, Penny Whipple, Chris Furman, Chris Perry, Betsy Craig, Sean Sember, Dan Styborski, Carrie Bradley, Susan Erb, Chris Eckert, Bob Goodrich, Vanessa Caswell, and press representative Natalie Kennedy.

Minutes A motion was made by Kera Hackett, seconded by Sam VanLoon and unanimously carried upon vote of four ayes and no nays to approve the minutes of February 13, 2024.

Create 2 DHS A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of four positions ayes and no nays to request the creation of two Screener Caseworker positions at the Dept. of Human Services, \$17.65/hr. with benefits. Positions are being created due to the transfer of the positions back to Tioga County from SAM Inc. in accordance with the Child Protective Services Law.

Create A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of four Maintenance position and no nays to approve a request to create an Assistant Director of Maintenance position. This position is being created due to added responsibilities of supervision and project management.

Create A motion was made by Kera Hackett, seconded by Shane Nickerson and unanimously carried upon vote of four Custodial position ayes and no nays to approve request to create a Human Services Custodial Supervisor position. This position is being created due to added responsibilities.

A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of four ayes and no nays to adjourn the meeting at 10:38 a.m.

Attest: _____
 Janice Chamberlain, Chief Clerk

_____ Sam VanLoon

_____ Marc Rice

_____ Shane Nickerson

_____ Kera Hackett