

The Organizational meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Derek Williams, Janice Chamberlain, Judge Wheeler, Kera Hackett, Marie Seymour, Frank Levindoski, Krista Deats, Jane Wetherbee, Marc Rice, Nancy Clemens, Sara Rice, Becky Briggs, Betsy Craig, and Christine Perry.

Pledge of Allegiance

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to reaffirm the minutes of the January 2, 2018 Organizational meeting.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Commissioner Coolidge abstained) to appoint Erick J. Coolidge as Chairman of the Board.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and carried upon vote of two ayes and no nays (Commissioner Hamilton abstained) to appoint Mark L. Hamilton as Vice-Chairman of the Board.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Derek Williams as Chief Clerk.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Janice Chamberlain as Assistant Chief Clerk and Secretary of the Board.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Raymond E. Ginn, Jr. as Tioga County Solicitor.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Derek Williams, Janice Chamberlain, and Kevin Witmer as Tioga County's Board of Elections for the 2019 Municipal Primary and Municipal Elections.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to set the day, time and place for the following Board meetings:

2019 Meeting Schedule

The Tioga County of Board of Commissioners meetings will be held according to the schedule below in the Commissioner's Meeting Room, at 10:00 a.m.

The Salary Board meeting, if needed, will be held immediately after the Commissioners' meeting.

The Retirement Board meeting will be held immediately after the Salary Board meeting.

The Prison Board meeting will be held on the dates listed below. Meetings will be held at 11:30 p.m. in the Commissioners' Conference Room, except for March, June, September & December when they will be held at the Tioga County Prison.

The Board of Assessment Revision meeting will be held on the dates listed below. Meetings will be held at 1:30 p.m. in the Commissioner's Conference Room. There will be no January or December meeting.

Board of Commissioner's 2019 Meeting Dates:

January 7 - Organizational Meeting

January 15 July 16

Public Defender A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Mary Morris as Public Defender.

Conflict Attorney A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Thomas Walrath, Jr. as Conflict Attorney for Public Defender, Indigent Parents Advocate and Juvenile Advocate.

Title IV-D Attorney A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Richard McCoy as the Title IV-D Attorney.

Guardian ad Litem A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Lenore Urbano as Guardian ad Litem.

TCDC Representative A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Commissioner representative to Tioga County Development Corporation.

PCOMP/PCoRP claims coordinator A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Marc Rice as PCOMP and PCoRP Claims Coordinator.

County Engineer A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Larson Design Group as the County Engineer.

Open Records Officer A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Jennifer Cisco as the Open Records Officer.

The meeting adjourned at 10:09 a.m.

Erick J. Coolidge

Mark L. Hamilton

Attest: _____
Derek Williams, Chief Clerk

Roger C. Bunn

SALARY BOARD ORGANIZATIONAL MEETING

The Organizational meeting of the Tioga County Salary Board was called to order this day at 10:12 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present were Derek Williams, Janice Chamberlain, Judge Wheeler, Kera Hackett, Marie Seymour, Frank Levindoski, Krista Deats, Jane Wetherbee, Marc Rice, Nancy Clemens, Sara Rice, Becky Briggs, Betsy Craig, and Christine Perry.

A motion was made by Marie Seymour, seconded by Jane Wetherbee and unanimously carried upon vote of nine ayes and no nays to reaffirm the minutes of the January 2, 2018 Organizational meeting.

A motion was made by Kera Hackett, seconded by Roger C. Bunn and carried upon vote of three ayes (Commissioner Coolidge abstained) to appoint Erick J. Coolidge as Chairman of Salary Board.

A motion was made by Kera Hackett, seconded by Roger C. Bunn and carried upon vote of three ayes and no nays (Commissioner Hamilton abstained) to appoint Mark L. Hamilton as Vice Chairman of Salary Board.

The salaries for elected officials, for reference only, are as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Probation Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Domestic Relations Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the Court Staff, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Justice Offices, as indicated on the attached list.

A motion was made by Krista Deats, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Attorney's office, as indicated on the attached list.

A motion was made by Marie Seymour, seconded by Mark L. Hamilton and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Prothonotary/Clerk of Courts Office, as indicated on the attached list.

A motion was made by Jane Wetherbee, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Register and Recorder and Clerk of Orphan's Court Office, as indicated on the attached list.

A motion was made by Frank Levindoski, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Sheriff's Office, as indicated on the attached list.

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Treasurer's office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Public Defender's Office, as indicated on the attached list.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Assessment Office, as indicated on the attached list.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Tax Claim Office, as indicated on the attached list.