

The regular meeting of the Tioga County Commissioners was called to order this day at 10:01 a.m. with the following members present: Shane Nickerson, Sam VanLoon, and Marc Rice. Also present was Jen Cochran, Casey Zuchowski, Kera Hackett, Sara Rice, Josh Zeyn, Kaye Aumick, Rachel Courtney, Lisa Rice, Marti Shabloski, Erica Tomlinson, Renee Frazier, Joy Childs, Betsy Craig, Cindy Alexander, Malachi Dodge, Taylor Leach, Irene Morgan, Ken VanSant, Steve Shope, Annie Shoffler, Mr. & Mrs. Shoffler, Bob Goodrich, Mike Spencer, Sean Sember, Dan Styborski, Heather Keeney, Louise Ficca, Wayne Gray, Jennifer McCarthy, Nancy Preston, Tiffany Shepherd, Sarah Burzynski, Brittney Warner, Emily Preston, Michael Morgan, Laura Miller, Corey Johnson, Brett Harwick, Carol Marshall, Larsen Segar, April Hall, Chris Niemczyk, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comment – agenda items only  
None

Minutes A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 10, 2026.

Resignation For information:  
B.Sackett Resignation - Brock Sackett, Soil Conservation District, effective 3/13/26  
Retirement Retirement – Fred Gorg, Maintenance Director, effective 5/1/26  
F.Gorg

Hire A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Lindsey Chambers, Drug & Alcohol Assistant Administrator, \$70,000/yr. with benefits, effective 3/23/26.  
L.Chambers

Hire K.Hurler A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Kayla Hurler, Caseworker 1, Family Services, \$21.06/hr. with benefits, effective 3/9/26.

Hire A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Susan Blackwell, part-time on-call Corrections Officer, \$18.00/hr., no benefits, effective 2/13/26.  
S.Blackwell

Hire A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Adelaide Newman, part-time on-call Corrections Officer, \$18.00/hr., no benefits, effective 2/13/26.  
A.Newman

Status Change A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a status change for Madeline Capaldo, from Intern to full-time Conservation Stewardship Technician, Soil Conservation District, \$20.00/hr. with benefits, effective 3/9/26.  
M.Capaldo

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation

**PENNSYLVANIA 4-H WEEK PROCLAMATION**

WHEREAS, 4-H is America’s largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped 247 youth in Tioga County to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Cooperative Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5–18; and

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness; and

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in Tioga County who work each day to make a positive impact on those around them; and

WHEREAS, 4-H’s network provides youth with opportunities for leadership development, career exploration, problem solving, friendships, community involvement, passion, and purpose.

NOW, THEREFORE, we do hereby proclaim March 15-21, 2026, as PENNSYLVANIA 4-H WEEK throughout Tioga County and encourage our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

TIOGA COUNTY BOARD OF COMMISSIONERS  
/s/ Shane Nickerson  
/s/ Sam VanLoon  
/s/ Marc Rice

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation

**Proclamation  
Developmental Disabilities Awareness Month  
March 2026**

WHEREAS, people with developmental disabilities come from diverse racial, ethnic, educational, social, religious, and economic backgrounds, and are valued members of society who strive to enjoy an everyday life; and

WHEREAS, people with developmental disabilities and their families are working for inclusion, equality, recognition and appreciation of their skills, views, abilities and contributions like all Tioga County residents; and

WHEREAS, Tioga County continues its focus on person-centered approaches, community integration, personal choice, quality in service delivery, health and safety protections, competitive integrated employment, accountability in the utilization of resources, and innovation in service designs; and

WHEREAS, opportunities for training, education and skill-building for those with developmental disabilities continues to grow with the implementation of training programs and inclusive secondary education certificate programs at Pennsylvania institutions of higher learning; and

WHEREAS, the Department of Human Services continues to offer opportunities to individuals and family members through accessible training initiatives and services that allow them to increase their knowledge and participation in advocacy, supports and disability services; and

WHEREAS, Tioga County continues to build an inclusive County where all can live and work as part of their community and continue to enjoy their everyday lives.

THEREFORE, we, the Tioga County Commissioners, do hereby proclaim March 2026, to be Developmental Disabilities Awareness Month in recognition of the many accomplishments and contributions made by those with developmental disabilities. We encourage all Tioga County residents to support those with a developmental disability and their families in all aspects of community life.

/s/ Shane Nickerson  
/s/ Sam VanLoon  
/s/ Marc Rice

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution  
R-4-26

**DESIGNATION OF AGENT  
RESOLUTION NO. R-4-26**

BE IT RESOLVED BY THE TIOGA COUNTY BOARD OF COMMISSIONERS THAT Marti Shabloski, Deputy Director of EMA, is hereby authorized to execute for and on behalf of TIOGA COUNTY a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) or the Pre-Disaster Mitigation (PDM) program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707) or the Flood Mitigation Assistance (FMA) program, Repetitive Flood Claims (RFC) program or Severe Repetitive Loss (SRL) program under the National Flood Insurance Act of 1968 (42 U.S.C. 4001 et seq) National Flood Insurance Reform Act of 1994 (Public Law 103-325) and the Flood Insurance Reform Act of 2004 (Public Law 108-264) as pertains to federal mitigation grant programs indicated below (check all that apply):

HMGP     PDM     FMA

Passed and approved this 10<sup>th</sup> day of March 2026.

**CERTIFICATION**

I, Janice Chamberlain, duly appointed and Chief Clerk of County of Tioga, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Tioga County Commissioners, this 10<sup>th</sup> day of March 2026.

/s/ Janice Chamberlain, Chief Clerk                      Date: 3/10/2026

Use of Green

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve use of the Green, April 4, 2026, by the Sheriff's Office for a Bunny Trunk Hop Event, Noon – 1:30 p.m.

Use of Green

A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve use of the Green, June 27, 2026, for a Child Abuse Awareness Event.

Use of Green

A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve use of the Green, August 1, 2026, for a Relay for Life event, 8:00 a.m. – 11:00 p.m.

- Reappointment to Housing Auth Board A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the reappointments of Louise Ficca and Alan (Bob) Goodrich to the Tioga County Housing and Redevelopment Authority Board, five-year terms each, beginning 5/1/2026, ending 4/30/2031.
- NRAT funding A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve funding of \$3,000, from Act 13 to the Northcentral Regional ATV Trail (NRAT) account, in partnership with Clinton and Potter Counties.
- Central PA Food Bank funding A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve funding of \$15,000 from Act 13 to the Central PA Food Bank. Funds will be reimbursed from the state.
- Tax collection agreements A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the renewal of agreements between the following municipalities and Tioga County, for tax collection: Bloss Township, Duncan Township, Liberty Borough, Liberty Township, Morris Township, Putnam Township, Shippen Township, Sullivan Township, Union Township, and Ward Township.
- BSC Mechanical A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with BSC Mechanical, Inc. for HVAC at the Courthouse, Armory, Document Retention, Nypum Building, Human Services, and Prison - \$6,500.
- McClure Co A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with McClure Company for HVAC at the eight Tower Sites, \$4,510; Human Services - \$1,418; 911 Center - \$4,990.
- Enterprise Fleet Management A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement with Enterprise Fleet Management for a 2026 Ford F-550 for Maintenance: five-year lease, \$2300.95/month, to be paid with Liquid Fuels funds.
- MCM Consulting Group A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve an agreement with MCM Consulting Group to update the county-wide hazard mitigation plan, \$63,954. This expense is 100% grant funded.
- US Army Corp Engineers A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a flood study scope of work from the US Army Corps of Engineers, to include a detailed base flood elevation study from Elkland to the Potter County border.
- Wilson Consulting Group A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement with Wilson Consulting Group for engineering and construction consultation for intersection improvements along Charleston Street, Wellsboro - \$132,465. This expense is 100% reimbursable from DCNR.
- Repsol Oil & Gas USA A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a five-year lease agreement with Repsol Oil & Gas USA for 127.30 acres of county-owned mineral rights in Union Township.
- DHS – 17 agreements A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve 17 agreements for the Dept. of Human Services. A listing is attached.
- February 2026 AP / Payroll For information:  
February 2026 Payroll & Benefits: \$1,594,742.06  
February 2026 Accounts Payable: \$3,669,700.10

Public Comment –  
Wayne Gray – status of data centers  
Chris Niemczyk – dedication of liberty tree on the Green and a 25' flagpole

The meeting adjourned at 10:40 a.m.

\_\_\_\_\_  
Shane Nickerson

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Sam VanLoon

\_\_\_\_\_  
Marc Rice

The regular meeting of the Tioga County Salary Board was called to order this day at 10:44 a.m. with the following members present: Shane Nickerson, Sam VanLoon, Marc Rice, and Kera Hackett. Also present was Jen Cochran, Casey Zuchowski, Sara Rice, Josh Zeyn, Kaye Aumick, Rachel Courtney, Lisa Rice, Marti Shabloski, Erica Tomlinson, Renee Frazier, Joy Childs, Betsy Craig, Cindy Alexander, Malachi Dodge, Taylor Leach, Irene Morgan, Ken VanSant, Steve Shope, Annie Shoffler, Mr. & Mrs. Shoffler, Bob Goodrich, Mike Spencer, Sean Sember, Dan Styborski, Heather Keeney, Louise Ficca, Wayne Gray, Jennifer McCarthy, Nancy Preston, Tiffany Shepherd, Sarah Burzynski, Brittney Warner, Emily Preston, Michael Morgan, Laura Miller, Corey Johnson, Brett Harwick, Carol Marshall, Larsen Segar, April Hall, and press representative Natalie Kennedy.

Minutes            A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve the minutes of February 10, 2026.

Create positions at DHS            A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of four ayes and no nays to approve a request to create the following positions at the Dept. of Human Services:

- 1 – ACE Supervisor
- 2 – ACE Coordinators
- 1 – ACE Caseworker
- 2 – Visitation Assistants (Aides)
- 1 – Family finding Supervisor
- 1 – Family Finding Caseworker 1
- 1 – Family Support Provider/Caseworker

Increase weekly hours for DRO            A motion was made by Kera Hackett, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve a request to change hours worked per week for three Judicial Line Staff in the Domestic Relations Office from 37.5 to 40, effective 1/26/26. Additional cost funded by DRO.

The meeting adjourned at 10:42 a.m.

\_\_\_\_\_  
Shane Nickerson

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Sam VanLoon

\_\_\_\_\_  
Marc Rice

\_\_\_\_\_  
Kera Hackett