

# ***TIOGA COUNTY DOMESTIC RELATIONS***

118 Main Street  
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*George W. Wheeler*  
President Judge

*John Lundgren*  
Director

**May 4, 2026**

## **JOB ANNOUNCEMENT**

### **Judicial Line Staff Tioga County Domestic Relations Section**

**DEFINITION:** This is complex and varied clerical, technical and bookkeeping work for the Domestic Relations Office. Work involves substantial public contact in providing quality customer service to our clients, as well as expertise in the operation of several office machines and automated systems. This position will also require substantial data input and ability to learn complex computer system.

**MINIMUM REQUIREMENTS:** Graduation from high school or possession of GED including or supplemented by courses on business subjects and secretarial courses; experience in varied clerical, secretarial or bookkeeping work, or any equivalent combination of education and experience.

Applications are available at Tioga County Courthouse, 118 Main St., Wellsboro, PA 16901 or you may also apply online at [www.tiogacountypa.us](http://www.tiogacountypa.us) under the Human Resources department - [Tioga County - Job Application](#)

The starting rate for this position will be \$15.83 per hour and once training is complete, upon the direction of the Domestic Relations Director, receive a \$1.00 per hour increase. The position is for 40 hours per week and offers benefits.

Tioga County is an equal opportunity employer.