

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for January 13, 2026**

- Pledge of Allegiance
- Minutes of December 9, 2025
- Personnel items
- Sick Leave Policy 507:1: Amendment: Employees who have accumulated 90 days in their sick bank and at the end of the year have not used all of the sick days earned for the year, will receive \$100 for each unused sick day.
- Ordinance 2026-1: Subdivision and Land Development Ordinance of County of Tioga
- Resolution R-1-26: 2025 Community Development Block Grant – Competitive Application; funding for replacement of water lines in Hamilton Township, approx. \$222,000
- Resolution R-2-26: Authorization for Signature on Reimbursement Grant Agreement Supplement for Marsh Creek Greenway, North Section
- PEMA – Award for 911 Statewide Interconnectivity Funding - \$991,250.79
- Enterprise Fleet Management – replacement vehicle for DHS; 2026 Dodge Durango, five-yr. term, \$571.96/month
- Annual SAVIN Maintenance and Service Agreement between PA District Attorney's Institute and Tioga County
- Tioga County Real Estate Tax Refunds: Joseph Leblanc, Putnam Township, \$134.42; Country View Family Farms LLC, Putnam Township, \$494.18; David & Ellen Moon, Westfield Township, \$129.95; Michael Ackley, Westfield Township, \$79.08; W. Anthony & Sally Martin, Westfield Township, \$230.62
- Appointments to the Tioga County Solid Waste Advisory Committee: Louis Rachiele, Julie Sticklin, Florence Prough, Matt Slater, Isaac VanLoon, Leigh Twoey
- Appointment – Todd Webster, Associate Farmer Director, Tioga County Soil Conservation District board
- Eaton – UPS at Tioga County Prison, \$8,900/yr. – Act 13
- Eaton – UPS at Courthouse, \$8,500/yr. – Act 13
- Aspire – DUO renewal, \$5,355/yr. – Act 13. Cost will be reimbursed with PCoRP funds.
- Use of courthouse parking lot Saturday, May 2, 2026 for the Mammoth Endurance Gravel bicycle ride
- Dept. of Human Services - 16 agreements (a listing is attached)
- For information: December 2025 Payroll & Benefits: \$ 1,429,857.13  
December 2025 Accounts Payable: \$ 2,156,657.08
- Commissioner News
- Public Comment

Adjourn

## **TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of December 9, 2025
- Personnel Items

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of December 9, 2025
- Foster & Foster – quarterly payment \$6,828
- C&N December 2025 management fee - \$20,349.44

For information of the Board:

10/31/25	Boyce, Stephanie	Vested
12/22/25	Shilling, Leah	Rollover
12/22/25	Lee, Andrew	Refund
1/6/26	Corwin, Tyler	Refund
1/6/26	Field, Grace	Refund

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of December 9, 2025

For information –

ES&S has replaced batteries in all voting machines

Integrity Grant report has been submitted for July-December 2025

Letters have been sent to Parties and Municipalities to provide Committee offices to be placed on the Primary Election ballot

Adjourn

**TIoga COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
JANUARY 13, 2026**

**DHS CONTRACTS:**

1. 2025/26 Vendor Agreement between the County of Tioga and The Clean Machine for the provision of car cleaning services. Funding source: Children and Youth, Contract maximum: \$1,800.00.
2. 2025/26 Purchase of Service Agreement and Addendum with Jefferson County Juvenile Detention Center, Ohio, for the provision of children and youth detention services. Funding source: Office of Children and Youth.
3. 2025/26 Amendment #1 to the Purchase of Service Agreement with Concern for the provision of supervised visitation and parent coaching services to eligible Tioga County consumers. Funding source: Office of Children and Youth, Original contract maximum: \$79,500.00, Amended contract maximum: \$209,500.00.
4. 2025/26 Purchase of Service Agreement with Children's Choice, Inc. for children and youth placement services on an as-needed basis. Funding source: Office of Children and Youth.
5. 2025/26 Collaboration Agreement between the County of Tioga, Wellsboro Area School District, and Service Access and Management, Inc. detailing collaboration between the organizations in regard to the children and youth diversion program.
6. 2025/26 Purchase of Service Agreement with Triple C Home Care, LLC. DBA At Peace Health Care Agency for the provision of intellectual disability base-funded services. Funding source: Human Services Block Grant, Contract maximum: \$12,000.00.
7. 2025 Extension Agreement with Endless Mountain Behavioral Health Center for the provision of drug and alcohol inpatient services to eligible Tioga County residents, on an as-needed basis. Funding source: Department of Drug and Alcohol Programs.
8. 2025/26 Collaboration Agreement between the County of Tioga, Northern Tioga School District, and Service Access and Management, Inc., detailing collaboration between the organizations in regard to the children and youth diversion program.
9. 2025 Resource Family/Respite Agreement between the County of Tioga and Sandra Rhodes for the provision of resource family/respite services. Funding source: Office of Children and Youth.
10. 2025/26 Letter of Agreement with the Southern Tioga School District for the provision of drug and alcohol student assistance program (SAP) services.
11. 2025/26 Agreement between the County of Tioga and Crossroads Counseling, Inc. for the provision of children and youth trauma informed supervision group services provided to Tioga County Children and Youth professionals in relation to the children and youth program. Funding source: Office of Children and Youth, Contract maximum: \$4,800.00.
12. 2025/26 Amendment #1 to the Drug and Alcohol Agreement with Meadowlark Counseling for the provision of drug and alcohol outpatient services to eligible Tioga County residents. Funding source: Bureau of Drug and Alcohol Programs.
13. 2025/26 Addendum #1 to the Purchase of Service Agreement, #PSA-01 with Service Access and Management, Inc. for services required to be delivered by the County through the Mental Health/Intellectual Disability/Children and Youth Programs, which also functions as the Base Service Unit for Mental Health/Intellectual Disability programs, in accordance with the Act to fulfill the Human Services Block Grant and the Children and Youth Needs-Base Plan and Budget.
14. Signatures on the Grant Agreement between the Department of Drug and Alcohol Programs and the Tioga County Commissioners, Single County Authority.
15. 2025/26 Amendment #1 to the Purchase of Service Agreement with Endless Mountain Transportation Authority for the provision of transportation services to Tioga County citizens- Intellectual Disability funded. Funding source: Human Services Block Grant- Intellectual Disability, Contract maximum: \$15,000.00.
16. 2025/26 Contractor Agreement between the County of Tioga and Cox, Stokes, & Lantz, P.C., for the provision of services as a law firm. Contract maximum: \$40,000.00, Funding source: Office of Children and Youth.