

Tioga County Drug & Alcohol Planning Council

May 13, 2026

1:30 PM

Attendance: Roger Bunn, Lindsey Chambers, Cindy Grand, Bridgette Largey, Shane Mascho, Commissioner Nickerson, Mellissa Parsons, Sara Rice, Laurie Roof, Commissioner VanLoon, Colleen Wilber, Joelle Young

Call to Order- Lindsey called the meeting to order at 1:30 p.m.

Secretary's Report- Lindsey asked the members to review the April meeting minutes. No questions, concerns or comments. Commissioner VanLoon made a motion to accept the minutes as presented, Cindy seconded. Motion carried.

Business:

A proposal was received for use of Opioid Settlement Dollars by CONCERN to support the continuation of a school-based resource coordinator position at Wellsboro Area School District in the amount of \$40,000 from July 1, 2026 – February 28, 2027. The proposal received is attached. This position has been in place at the Wellsboro Area School District, and it was previously funded through PCCD grant funding that the school district received, however this grant will end in June 2026. This funding would sustain the position until a long-term solution is found. A board member has requested to see data/outcomes from what this position has accomplished at the Wellsboro Area School District. Sara has informed the council that there have been many conversations with all the school districts regarding the Student Assistant Program (SAP) and how it has not been meeting the need with the lack of support. Since receiving this feedback, the County has been making several changes regarding this program. The County intends to make sure that the new SAP program is ready prior to the 2026/27 school year. With this being accomplished, funding this position seems to be a duplication of service. Sara Rice explains that these youth are getting the services that they need through a “loophole” or “disabled child” provision. She would rather see Opioid Settlement Dollars used as a bridge funding for the youth’s treatment needs. There are concerns with this position only being available at Wellsboro Area School District and not the other school districts. The individual that is currently in this position has been a great assistance to the school district making sure the needs are met of the youth that include making doctor’s visits, school attendance, clothing, and food. There are concerns within the agency that these families may need assistance of a case worker and the lack of referrals from the school districts.

National Fentanyl Awareness Day was April 29th. The Single County Authority (SCA) reached out to all three school districts regarding fentanyl awareness information dissemination, in which one of the school districts participated. We also hung posters in public areas across the Tioga County. On April 29th, the SCA and Human Services Facebook pages posted facts regarding Fentanyl Awareness every two hours. The SCA participated in Wellsboro’s First Friday providing information to public regarding safe medication storage/disposal and fentanyl awareness. Narcan and Detera safe medication disposal bags were distributed at this event.

On August 7th, 2026, we will host a stakeholder meeting to discuss barriers and gaps in services for Tioga County and create a plan and goals for our five-year treatment needs assessment plan so that we can do better for those in our community.

For April 2026, the SCA received 10 referrals for assessments: 6 males and 4 females, 9 of those individuals are age 26 and older, 1 individual is between the age of 18-25, and no adolescent referrals. The referrals received were as follows: 1 court referral, 2 from Meadowlark, 3 from the Tioga County Prison, 1 from the Children and Youth Department, 1 warm hand-off, 1 from probation, and 1 self-referral. Among the 10 referrals, 3 individuals were among our priority population: 1 whom injected drugs and 2 women with children. Of those referrals, 4 individuals are incarcerated and were recommended inpatient treatment, 3 outpatient treatment, 3 inpatient treatment, and 1 individual was recommended no treatment.

Lindsey made a motion to add to the agenda to change the June meeting date. She and Sara will both be out of the office that day. Commissioner VanLoon seconded. Motion carried. The meeting is scheduled for June 10, 2026. Lindsey made a motion to change the meeting to June 16th, 2026, at 1:30 p.m. Commissioner VanLoon seconded. Motion carried.

Commissioner VanLoon made motion to close meeting, Lindsey seconded. Meeting adjourned at 2:25 p.m.

Roger C. Bunn
Secretary

Lindsey Chambers
D&A Assistant Administrator

Proposal for funding: Resource Coordinator at CONCERN

CONCERN

67 Plaza Lane, Wellsboro Pa

Introduction:

CONCERN is requesting opioid settlement funding under the Prevention Programs category to support the continuation of a school-based Resource Coordinator position serving the Wellsboro Area School District. CONCERN is a community-based behavioral health provider with extensive experience delivering prevention, mental health, and substance use-related services to children, adolescents, and families across the region.

CONCERN currently employs the Resource Coordinator assigned to the Wellsboro Area School District and has partnered closely with the district to deliver early identification, prevention, and intervention services for students impacted by parental substance use, mental health concerns, and other risk factors that interfere with learning and healthy development. This position is integrated into the district's Student Assistance Program (SAP) framework and has become a vital prevention resource for students, families, and school staff.

Opioid settlement funding would allow CONCERN to continue providing this established, evidence-informed prevention role, strengthening early intervention efforts and addressing documented behavioral health needs among students. Although CONCERN is the applicant and fiscal recipient of the requested funds, services supported through this position are delivered entirely within and for the benefit of the Wellsboro Area School District, with a focus on reducing substance use risk and promoting student well-being through prevention and timely support.

Statement of need:

Students in the Wellsboro Area School District are experiencing significant behavioral health challenges at increasingly younger ages. Children exposed to parental substance use or adverse experiences are at elevated risk for mental health concerns, academic difficulties, and later substance use.

According to the most recent Pennsylvania Youth Survey (PAYS) data:

- 53% of 6th-grade students reported feeling sad or depressed most days
- 22% of 6th-grade students reported considering suicide in the past 12 months
- 6% of 6th-grade students reported attempting suicide

This data clearly demonstrates that prevention and early intervention must begin well before high school. Left unaddressed, these risks significantly increase the likelihood of future substance use, including opioids.

The Resource Coordinator position is uniquely positioned to interrupt this trajectory by identifying at-risk students early, strengthening protective factors, and connecting families to appropriate behavioral health and substance use services.

Program Description: Resource Coordinator Position

The Resource Coordinator is an integral component of the district's Student Assistance Program (SAP) and school-based prevention framework. The position supports students impacted by parental substance use, mental health concerns, and other risk factors that interfere with learning and healthy development.

This role aligns with evidence-based prevention strategies by:

- Targeting early risk factors
- Coordinating multi-system [supports](#)
- Strengthening school–family–community partnerships
- Reducing barriers to accessing mental health and substance use services

Importantly, opioid settlement funds would not be used to create a new program, but rather to stabilize and enhance an existing, proven prevention initiative already embedded within the Wellsboro Area School District.

Resource Coordinator Roles and Responsibilities

The Resource Coordinator's responsibilities directly support prevention, early intervention, and coordination of care and include:

- Assisting in the completion of Student Assistance Program (SAP) needs assessments
- Meeting individually with students and families to assess needs and strengths
- Identifying risk factors and barriers to learning, including those related to substance use and mental health
- Facilitating referrals to mental health, drug and alcohol, and social service providers
- Providing individual or small-group support sessions for students with identified concerns
- Facilitating support groups for students affected by parental substance use or emotional distress
- Monitoring student progress and adjusting [supports](#) as needed
- Maintaining ongoing communication with families and school staff
- Providing training and education to school personnel, families, and community partners related to prevention, substance use, and mental health
- Coordinating and maintaining communication with county behavioral health, drug and alcohol, and social service agencies

Qualifications

The Resource Coordinator position requires professional qualifications that ensure effective prevention and student support:

- Bachelor's degree in social work, Psychology, Counseling, or a related field
- Student Assistance Program (SAP) certification and training
- Required Pennsylvania clearances:
 - Act 33 (Child Abuse)
 - Act 34 (Criminal History)
 - FBI Fingerprinting

These qualifications ensure the coordinator possesses the clinical, ethical, and systems-level knowledge necessary to work effectively with vulnerable student populations.

Alignment with Opioid Settlement Fund Prevention Goals

This funding request aligns directly with allowable opioid settlement fund uses by:

- Supporting primary and secondary prevention efforts in a school setting
- Addressing risk factors associated with opioid and other substance use
- Intervening early with youth exposed to parental substance use
- Strengthening access to mental health and substance use services
- Reducing the likelihood of future opioid misuse through early identification and intervention

By investing in an existing, embedded school-based prevention role, opioid settlement funds will have an immediate, sustainable, and measurable impact on youth well before substance use becomes entrenched.

Conclusion

The Wellsboro Area School District's Resource Coordinator has proven to be a vital prevention resource, supporting students' emotional well-being, strengthening family connections, and reducing the long-term risk of substance use. Opioid settlement funding would allow this essential position to continue addressing the urgent behavioral health needs identified through PAYS data and observed daily in our schools.

Early intervention saves lives. Investing opioid settlement funds in this proven school-based prevention role represents a thoughtful, responsible, and impactful use of these resources.

Budget Narrative

CONCERN is requesting \$40,000 in opioid settlement funds to support a Resource Coordinator position providing school-based prevention and early intervention services within the Wellsboro Area School District. \$40,000 will cover the expenses for this position from July 1st 2026 to February 28th, 2027. Ideally, other funding sources will be identified to sustain the position.

Budget Category	Status	Annual Wage	FTE	Salary Cost	Benefits/Taxes	Amount
Resource Coordinator	Full-Time	\$40,000	1.0	\$40,000	30%	\$12,000
Subtotal – Personnel						\$52,000
Administrative/Overhead (15%)					15%	\$7,800
Total Cost for Position						\$59,800

Personnel Costs

The proposed budget supports one full-time Resource Coordinator position. The annual salary for this position is **\$40,000**, with benefits and payroll taxes calculated at **30% (\$12,000)**. Personnel costs total **\$52,000**.

Administrative/Overhead Costs

A **15% administrative/overhead rate (\$7,800)** is included to support essential organizational infrastructure

that enables program delivery. These costs cover supervision, fiscal management, compliance, human resources, data tracking, and general administrative support necessary to successfully operate and sustain the position.

Total Position Cost

The total cost to support the Resource Coordinator position is **\$59,800**. Funding from opioid settlement dollars is being requested to cover **a portion of this total cost**, allowing CONCERN to continue providing school-based prevention and early-intervention services while additional funding sources are pursued to ensure long-term sustainability.

Outcomes Measurement

CONCERN recognizes the importance of accountability and measurable impact when utilizing opioid settlement funds. Appropriate outcomes and evaluation tools can be identified, implemented, and reviewed in collaboration with the Wellsboro Area School District and relevant partners.

Outcome measures may include, but are not limited to:

Number of students identified and supported through the Student Assistance Program (SAP)

Number and type of referrals to mental health and drug and alcohol services

Student engagement in individual or small-group prevention interventions

Coordination activities with families, school staff, and community providers

Aggregate indicators related to student well-being, attendance, or behavioral functioning, as appropriate

Outcome data will be reviewed periodically to assess effectiveness, inform service delivery, and support ongoing quality improvement.

Program Sustainability

CONCERN is committed to sustaining school-based prevention services beyond the period of opioid settlement funding should necessary funding sources become available to sustain the program. Sustainability efforts will include continued collaboration with the Wellsboro Area School District, exploration of complementary funding sources, and integration of the Resource Coordinator role within existing prevention and student support frameworks.

By supporting an existing prevention position already embedded in the school community, opioid settlement funds help stabilize services while allowing time to pursue longer-term funding strategies. This approach promotes continuity of care, minimizes disruption, and supports the long-term prevention needs of students and families.