

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Nancy Clemens, Deb Crawford, Kim Gridley, Amy Perry, Betsy Craig, Walt Barnes, Isaac Leach, Katelyn Huck, Kelly Pierce, Kailyn Judlin, Lydia Mattison, Mikel Shabloski, Jake VanDergrift and press representative Nat Kennedy.

Pledge of Allegiance

FFA Award
Winners

The following winners of the FFA Keystone Award were honored by the Board of Commissioners:
Isaac Leach, Katelyn Huck, Kelly Pierce, Kailyn Judlin, Lydia Mattison, Mikel Shabloski, and Jake VanDergrift.

Public Comments – (agenda items)
None

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 13, 2018.

Promote A.
Sherman

For information, promoted Alison Sherman to Executive Assistant in the Sheriff's Office, \$12.00/hr. with benefits.

Appoint E.
Coolidge

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and carried upon vote of two ayes and no nays (Erick J. Coolidge abstained) to approve the appointment of Erik Coolidge as Acting Warden, Tioga County Prison, \$59,000/yr.

Appoint R.
Fish

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Ryan Fish as Acting Deputy Warden, Tioga County Prison, \$52,000/yr.

Promote D.
Kline

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Douglas Kline from part-time to full-time Corrections Officer, Tioga County Prison, \$17.40/hr. with benefits, effective 3/4/18.

Promote W.
Landis

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Whitney Landis from Caseworker 1 to Caseworker 2, Family Services, \$16.93/hr. with benefits.

Resignation
M. Browning

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Megan Browning, Clerk, Prothonotary's Office, effective 2/20/18.

Resignation J.
Capello

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of James Capello, District Attorney's Office, effective 2/13/18.

Retirement T.
Browning

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the retirement of Terry Browning, Warden, Tioga County Prison, effective 3/3/18.

Retirement J.
Isaacson

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the retirement of James Isaacson, Nurse, Tioga County Prison, effective 4/7/18.

Use of Green

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green on August 4, 2018, 3:00 p.m., for the wedding of Sarahjo Wright.

Increase
counsel hourly
rate

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve increasing the hourly rate for conflict counsel to \$75.00/hour, effective 3/1/18.

County real
estate tax
refunds

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Phyllis Vols, Charleston Twp., \$46.91, Frank Copley & Jennifer Clark, Delmar Twp., \$51.27, Northcentral PA Conservancy, Delmar Twp., \$681.68; Northcentral PA Conservancy, Delmar Twp., \$140.17, Julie Sabol, Delmar Twp., \$593.64.

G R Noto
proposal –
lights on Green

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical for surge protection for the lights on the Green, \$3,685 – Act 13.

G R Noto
proposal –
lights at CH

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical to retrofit LED light assembly into three pole lanterns in front of the courthouse - \$645.00.

Insinger
Excavating –
Marsh Creek
project

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Insinger Excavating, Inc. for construction of the Marsh Creek Channel Realignment and Stabilization project - \$479,142.

Insinger
Excavating –
change order

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from Insinger Excavating, Inc. for the Marsh Creek Realignment and Stabilization project, \$171,000 – Act 13.

1 Agreement
for DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following agreement for the Department of Human Services:
○ Lancaster County Youth Intervention Center – 2017/2018 Purchase of Service Agreement for Detention and Shelter Services

Public Comment –
None

The meeting adjourned at 10:17 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton