COUNTY OF TIOGA, PENNSYLVANIA

SINGLE AUDIT REPORT YEAR ENDED DECEMBER 31, 2023

COUNTY OF TIOGA, PENNSYLVANIA SINGLE AUDIT REPORT YEAR ENDED DECEMBER 31, 2023

CONTENTS

	<u>Page</u>
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1-2
Independent Auditor's Report on Compliance for Each Major Federal and Pennsylvania Department of Human Services Program; Report on Internal Control over Compliance in Accordance with the Uniform Guidance and the Pennsylvania Department of Human Services Single Audit Supplement; and Report on the Schedule of Expenditures of Federal	0.5
Awards Required by Uniform Guidance	3-5
Schedule of Expenditures of Federal Awards	6-7
Notes to Schedule of Expenditures of Federal Awards	8
Independent Accountant's Report on Applying Agreed-upon Procedures to the Financial Schedules and Exhibits Required by the Pennsylvania Department of Human Services	9-11
Pennsylvania Department of Human Services Schedules and Exhibits	12-20
Schedule of Findings and Questioned Costs	21-23
Summary Schedule of Prior Audit Findings	24



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 1

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

County Commissioners County of Tioga Wellsboro, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of COUNTY OF TIOGA, PENNSYLVANIA (the "COUNTY"), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the COUNTY's basic financial statements, and have issued our report thereon dated September 30, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the COUNTY's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the COUNTY's internal control. Accordingly, we do not express an opinion on the effectiveness of the COUNTY's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the COUNTY's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the COUNTY's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



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EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 2

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the COUNTY's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the COUNTY's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zelenhofshe Axeliad LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania September 30, 2024



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 3

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE AND THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SINGLE AUDIT SUPPLEMENT; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY UNIFORM GUIDANCE

INDEPENDENT AUDITOR'S REPORT

County Commissioners County of Tioga Wellsboro, Pennsylvania

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited COUNTY OF TIOGA, PENNSYLVANIA's (the "COUNTY") compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement and the Pennsylvania Department of Human Services ("DHS") Single Audit Supplement that could have a direct and material effect on the COUNTY's major federal and DHS programs for the year ended December 31, 2023. The COUNTY's major federal and DHS programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the COUNTY complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the Pennsylvania Department of Human Services *Single Audit Supplement*. Our responsibilities under those standards, the Uniform Guidance, and the Pennsylvania Department of Human Services *Single Audit Supplement* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the COUNTY and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination the COUNTY's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the COUNTY's federal and DHS programs.



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 4

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the COUNTY's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the Pennsylvania Department of Human Services *Single Audit Supplement* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the COUNTY's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the Pennsylvania Department of Human Services *Single Audit Supplement*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and
 perform audit procedures responsive to those risks. Such procedures include examining, on a test basis,
 evidence regarding the COUNTY's compliance with the compliance requirements referred to above and
 performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the COUNTY's internal control over compliance relevant to the audit in order
 to design audit procedures that are appropriate in the circumstances and to test and report on internal
 control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing
 an opinion on the effectiveness of the COUNTY's internal control over compliance. Accordingly, no such
 opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of federal and DHS programs on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of federal and DHS programs will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of federal and DHS programs that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 5

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Pennsylvania Department of Human Services *Single Audit Supplement*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the COUNTY, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the COUNTY's basic financial statements. We issued our report thereon, dated September 30, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the COUNTY's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Zelenhofshe Axelood LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania September 30, 2024

COUNTY OF TIOGA, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Grantor/Program Title	Assistance Listing Number	Commonwealth of Pennsylvania pass-through grantor agency/department	Pass-through grantor's number	County fund in which grant activity is recorded	Accrued/ (Deferred) Revenue at January 1, 2023	Federal Grant Receipts	Federal Grant Expenditures	Accrued/ (Deferred) Revenue at December 31, 2023	Subrecipient Expenditures
U.S. Department of Agriculture									
Food Distribution Cluster Emergency Food Assistance Program Administrative Costs Emergency Food Assistance Program Commodities	10.568 10.569	Agriculture Agriculture	4100090809 8-02-59-127	Human Services (285) Human Services (285)	\$ (31,319)	\$ 28,529 46,311	\$ 12,912 46,311	\$ (46,936)	\$ - -
Total Food Distribution Cluster					(31,319)	74,840	59,223	(46,936)	
Total U.S. Department of Agriculture					(31,319)	74,840	59,223	(46,936)	
U.S. Department of Housing and Urban Development Community Development Block Grant - 2019 Community Development Block Grant - 2020 COVID - Community Development Block Grant - 2020 Community Development Block Grant - 2021	14.228 14.228 14.228 14.228	Community & Economic Development Community & Economic Development Community & Economic Development Community & Economic Development	C0000073661 C0000075798 C0000083141 C0000082562	Small Community Fund Small Community Fund Small Community Fund Small Community Fund	- - -	24,087 176,574 7,796 240,921	24,087 176,574 7,796 240,921	- - -	24,087 176,574 7,796 240,921
Total Community Development Block Grant					-	449,378	449,378	-	449,378
Home Investment Partnership Program (HOME) - 2018	14.239	Community & Economic Development	C0000080122	Small Community Fund	<u> </u>	32,373	32,373		32,373
Total U.S. Department of Housing and Urban Development						481,751	481,751		481,751
<u>U.S. Department of the Interior</u> Payments in Lieu of Taxes	15.226	N/A	N/A	General Fund (100)		23,825	23,825		
Total U.S. Department of the Interior						23,825	23,825		
U.S. Department of Transportation Highway Planning and Construction	20.205	Transportation		Liquid Fuels (501)		648,083	892,194	*244,111	
Interagency Hazardous Materials Public Sector Training and Planning Grants	20.703	Emergency Management	950003949	Hazardous Mat'l (311)		8,000	8,000		
Total U.S. Department of Transportation					-	656,083	900,194	244,111	
U.S. Department of the Treasury COVID - Local Assistance and Tribal Consistency Fund	21.032	N/A	N/A	Fund 570	-	50,000	50,000	-	-
COVID - State and Local Fiscal Recovery Funds COVID - State and Local Fiscal Recovery Funds Total State and Local Fiscal Recovery Funds	21.027 21.027	Conservation & Natural Resources Community & Economic Development	4100095001 84603	Fund 680 Fund 100	<u>-</u>	500,000 337,207 837,207	500,000 337,207 837,207		337,207 337,207
Total U.S. Department of Treasury						887,207	887,207		337,207
Appalachian Regional Commission (ARC)									
Appalachian Area Development	23.002	Community & Economic Development	73786	General Fund		2,500,000	2,500,000	*	2,500,000
Total Appalachian Regional Commission (ARC)					 _	2,500,000	2,500,000		2,500,000
U.S. Department of Education Special Education-Grants for Infants and Families	84.181	Human Services		Human Services (221)	<u> </u>	8,416	8,429	13	
Total U.S. Department of Education						8,416	8,429	13	
U.S. Election Assistance Commission 2018 HAVA Election Security Grants	90.404	State	4100094282	General Fund		3,256	3,256		
Total U.S. Election Assistance Commission						3,256	3,256		
U.S. Department of Health and Human Services									
Guardianship Assistance COVID - Guardianship Assistance	93.090 93.090	Human Services Human Services		Human Services (240 & 243) Human Services (240)	1,594	49,813 4,486	49,424 4,486	1,205	
Total Guardianship Assistance				. ,	1,594	54,299	53,910	1,205	-
Promoting Safe and Stable Families	93.556	Human Services		Human Services (240) (285)	27,304	81,176	91,660	37,788	-
Title IV-E Prevention Program Temporary Assistance for Needy Families	93.472 93.558	Human Services Human Services		Human Services (243) Human Services (240)	- 529,210	- 264,605	35 264,605	35 529,210	-
·	20.000				525,2.0	_0 .,000	20.,000	020,210	

COUNTY OF TIOGA, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Grantor/Program Title	Assistance Listing Number	Commonwealth of Pennsylvania pass-through grantor agency/department	Pass-through grantor's number	County fund in which grant activity is recorded	Accrued/ (Deferred) Revenue at January 1, 2023	Federal Grant Receipts	Federal Grant Expenditures	Accrued/ (Deferred) Revenue at December 31, 2023	Subrecipient Expenditures
Child Support Enforcement Child Support Enforcement - Incentives Total Child Support Enforcement	93.563 93.563	Human Services Human Services		Domestic Relations (509) Domestic Relations (510)	\$ 75,253 - 75,253	\$ 341,632 87,662 429,294	\$ 341,632 87,662 429,294	\$ 75,253 - 75,253	\$ - - -
Community-Based Child Abuse Prevention Grants	93.590	Human Services		Human Services (243)	(153)	-	-	(153)	-
Stephanie Tubbs Jones Child Welfare Services Program	93.645	Human Services		Human Services (240)	-	290,995	290,995	-	-
Foster Care Title IV-E COVID - Foster Care Title IV-E Total Foster Care Title IV-F	93.658 93.658	Human Services Human Services		Human Services (240, 243) Human Services (240, 243)	354,681 - 354,681	625,313 11,305 636,618	723,346 11,305 734,651	452,714 - 452,714	<u> </u>
Adoption Assistance Title IV-E COVID - Adoption Assistance Title IV-E	93.659 93.659	Human Services Human Services		Human Services (240) (243) Human Services (240)	250,793	495,220 39,694	496,191 39,694	251,764	- -
Total Adoption Assistance Title IV-E					250,793	534,914	535,885	251,764	-
Social Services Block Grant	93.667	Human Services		Human Services (210, 220, 240)	-	70,268	70,268	-	-
Child Abuse Prevention/Treatment	93.669	Human Services	4100089655	Human Services (243)	1,766	17,996	16,230	-	-
Chafee Foster Care Independence Program	93.674	Human Services		Human Services (242)	14,231	39,571	43,151	17,811	-
COVID - Chafee Foster Care Independence Program	93.674	Human Services		Human Services (242)	(1,500)	39,571	43,151	(1,500)	
Total Chafee Foster Care Independence Program					12,731	39,571	43,151	16,311	-
Medicaid Cluster									
Medical Assistance Program	93.778	Human Services		Human Services (210, 220, 221, 240)	48,844	213,463	238,214	73,595	
Total Medicaid Cluster					48,844	213,463	238,214	73,595	
Opioid State Targeted Response	93.788	Drug and Alcohol	4100086653	Human Services (250)	672	28,152	17,660	(9,820)	-
Opioid State Targeted Response	93.788	Crime & Delinquency	3600015408	General Fund (100)	7,006	8,379	1,373		
Total Opioid State Targeted Response					7,678	36,531	19,033	(9,820)	-
Block Grants for Community Mental Health Services	93.958	Human Services		Human Services (250)	(10,000)	62,476	55,896	(16,580)	-
Block Grants for Prevention and Treatment of Substance Abuse	93.959	Drug and Alcohol	4100086653	Human Services (250)	(77,393)	189,106	168,234	(98,265)	-
COVID - Block Grants for Prevention and Treatment of Substance Abuse	93.959	Drug and Alcohol	4100086653	Human Services (250)		5,669	5,669		
Total Block Grants for Prevention and Treatment of Substance Abuse					(77,393)	194,775	173,903	(98,265)	
Total U.S. Department of Health and Human Services					1,222,308	2,926,981	3,017,730	1,313,057	
U.S. Department of Homeland Security									
COVID - Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	PEMA	4100088518	General Fund (100)	-	7,957	7,957	-	-
Emergency Management Performance Grants	97.042	PEMA	950003859	General Fund (100)	-	62,270	62,270	-	-
Building Resilient Infrastructure and Communities	97.047	PEMA	4100089220	General Fund (100)	10,119	10,119	-	-	-
Homeland Security Grant Program	97.067	PEMA		General Fund (100)		4,860	4,860		
Total U.S. Department of Homeland Security					10,119	85,206	75,087		
TOTAL FEDERAL AWARDS					\$ 1,201,108	\$ 7,647,565	\$ 7,956,702	\$ 1,510,245	\$ 3,318,958

* - Audited as major program

COUNTY OF TIOGA, PENNSYLVANIA NOTES TO SCHEDULE OF FEDERAL EXPENDITURES OF AWARDS YEAR ENDED DECEMBER 31, 2023

NOTE 1: REPORTING ENTITY

The COUNTY of Tioga, Pennsylvania (the "COUNTY"), as the reporting entity for financial reporting purposes, is defined in Note 1 to the COUNTY's financial statements. For purposes of preparing the schedule of expenditures of awards, the COUNTY's reporting entity is the same as was used for financial purposes.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the COUNTY's financial statements. The COUNTY did not use the 10% de minimis in indirect cost rate.

NOTE 3: RISK-BASED AUDIT APPROACH

The 2023 threshold for determining Type A programs is \$750,000.

The following Type A programs were audited as major:

<u>ALN</u>	Name of Federal Program or Cluster
20.205	Highway Planning and Construction
21.027	State and Local Fiscal Recovery Funds
23.002	Appalachian Area Development

The amount expended under programs audited as major federal programs for the year ended December 31, 2023, totaled \$4,229,401 or 53.16% of total federal awards expended.



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 9

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES TO THE FINANCIAL SCHEDULES AND EXHIBITS REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES

County Commissioners County of Tioga Wellsboro, Pennsylvania

We have performed the procedures enumerated below on the financial schedules and exhibits of the COUNTY OF TIOGA, PENNSYLVANIA ("COUNTY") required by the Commonwealth of Pennsylvania Department of Human Services ("DHS") DHS *Single Audit Supplement* for the fiscal year ended June 30, 2023, and calendar year ended December 31, 2023. The COUNTY's management is responsible for the financial schedules and exhibits required by the DHS *Single Audit Supplement*.

The COUNTY has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting DHS in determining whether the COUNTY complied with the reporting requirements as specified by the procedures in the DHS *Single Audit Supplement*. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

a) We have verified by comparison the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for the fiscal year ended June 30, 2022, and calendar year ended December 31, 2023, have been accurately compiled based on the audited books and records of the COUNTY. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS Single Audit Supplement pertaining to this period.

<u>Program Name</u>	<u>Number</u>	Referenced <u>Schedule/Exhibit</u>
Title IV-D Child Support Enforcement Program	A-1(a)	Comparison of Single Audit Expenditures with Reported Expenditures
	A-1(c)	Comparison of Reported Incentives to Incentives on Deposit
	A-1(d)	Comparison of Single Audit Title IV-D with Reported with Title IV-D Account
Early Intervention	V(a)-El	Schedule of Revenues, Expenditures, and Carryover Funds – El
	V(b)-EI	Report of Income and Expenditures – El
Human Services Block Grant	VI(a)-BG-S	Block Grant Report of Income and Expenditures
	VI(b)-BG-S	Non-Block Grant Summary Report



CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 10

- b) We have inquired of management regarding adjustments to reported revenues or expenditures which were not reflected on the reports submitted to DHS for the period in question.
- c) In regard to the Reconciliation Schedule included as Exhibit XX, we have performed the following procedures:
 - 1. Agreed the expenditure amounts listed on the Reconciliation Schedule under the "Federal Expenditures per the SEFA" column to the audited Schedule of Expenditures of Federal Awards ("SEFA").
 - 2. Agreed the receipt amounts listed on the Reconciliation Schedule under the "Federal Awards Received per the audit confirmation reply from Pennsylvania" column to the subrecipient Federal amounts that were reflected in the audit confirmation reply from the Commonwealth of Pennsylvania Office of Budget, Comptroller Operations.
 - 3. Recalculated the amounts listed under the "Difference" column and the "% Difference" column.
 - 4. Agreed the amounts listed under the "Difference" column to the audited books and records of the COUNTY.
 - Agreed the "Detailed Explanation of the Differences" to the audited books and records of the COUNTY.
- d) In regards to the Children and Youth Agency Child Protective Services Law (CPSL) Monitoring of In-Home Purchased Services Provider schedule included as Exhibit XXI, we have performed the following procedures:
 - Reconciled the list of providers under "Provider Name" column A to the providers who were paid for In-Home Purchased Services during the year according to the COUNTY Children and Youth Agency's (CCYA) general ledger, cash disbursements journal, or similar record.
 - 2. Agreed the response in column B to the appropriate Provider contract.
 - 3. Agreed the information in columns C through I to the CCYA's monitoring records for In-Home Purchased Service Providers.
- e) Based on the processes detailed in paragraphs (a) through (d) above, no adjustments and/or findings which have not been reflected on the corresponding schedules were noted.

We were engaged by the COUNTY to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial schedules and exhibits required by the DHS *Single Audit Supplement*. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.



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EXPERIENCE | EXPERTISE | ACCOUNTABILITY

Page 11

We are required to be independent of the COUNTY and to meet our other ethical responsibilities, in accordance with relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the COUNTY OF TIOGA, PENNSYLVANIA's management and Commissioners and the Pennsylvania Department of Human Services and is not intended to be, and should not be, used by anyone other than those specified parties.

Zelenhofshe Axeliod LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania September 30, 2024

COUNTY OF TIOGA CHILD SUPPORT ENFORCEMENT COMPARISON OF SINGLE AUDIT EXPENDITURES WITH REPORTED EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2023

			Single Audit	Expenditures					Reported Ex	penditures					Single Audit Over(Ur	nder) Reported		
Calendar Quarter Ended 3/31/2023	(A) <u>Total</u>	(B)	(C) Incentive Paid <u>Costs</u>	(D) Net (A-B-C)	(E) <u>EEP</u>	(F) Amount Paid (D x E)	(A) <u>Total</u>	(B) <u>Unallowable</u>	(C) Incentive Paid <u>Costs</u>	(D) Net (A-B-C)	(E) <u>EEP</u>	(F) Amount Paid (D x E)	(A) Total	(B) <u>Unallowable</u>	(C) Incentive Paid <u>Costs</u>	(D) Net (A-B-C)	(E) <u>EEP</u>	(F) Amount Paid (D x E)
Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7) Calendar Quarter Ended 6/30/2023	\$ 131,813 1 1,610 337 129,868 118 - \$ 129,986	\$ 3,934 - 50 - 3,884 - - \$ 3,884	\$ -	\$ 127,879 1 1,560 337 125,984 118 - \$ 126,102	66% 66% 66% - 66% 66%	\$ 84,400 1 1,029 221 125,984 78 - \$ 83,227	\$ 131,813 1 1,610 337 129,868 118 - \$ 129,986	\$ 3,934 - 50 - 3,884 - - \$ 3,884	\$ 	\$ 127,879 1 1,560 337 125,984 118 \$ 126,102	66% 66% 66% - 66% 66%	\$ 84,400 1 1,029 221 83,149 78 - \$ 83,227	\$ - - - - - - - - - - - -	\$ - - - - - - - - - -	\$	\$ - - - - - - - - - - -	66% 66% 66% - 66% 66%	\$ - - - - - - - - - - -
Salary/Overhead (Exclude Blood Tests) Feesi/Costs Interest/Program Income Blood Testing Fees Subtotal (12-3-4) Blood Testing ADP Net Total (5+6+7)	\$ 137,635 - 1,621 174 135,842 241 - \$ 136,083	\$ 4,305 - 53 - 4,252 - - \$ 4,252	\$ - - - - - - - - - - - -	\$ 133,330 - 1,568 174 131,590 241 - \$ 131,831	66% 66% 66% - 66% 66%	\$ 87,998 - 1,034 - 115 - 86,849 - 159 - \$ 87,008	\$ 137,635 - 1,621 174 135,842 241 - \$ 136,083	\$ 4,305 - 53 - 4,252 - - - \$ 4,252	\$	\$ 133,330 - 1,568 174 131,590 241 - \$ 131,831	66% 66% 66% - 66% 66%	\$ 87,998 1,034 115 86,849 159 - \$ 87,008	\$ - - - - - - - - - -	\$ - - - - - - - - -	\$ -	\$ - - - - - - - - - - -	66% 66% 66% - 66% 66%	\$ - - - - - - - - - - -
Calendar Quarter Ended 9/30/2023 Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7)	\$ 111,362 1 1,666 148 109,547 59 - \$ 109,606	\$ 3,334 - 52 - 3,282 \$ 3,282	\$ -	\$ 108,028 1 1,614 148 106,265 59 \$ 106,324	66% 66% 66% - 66% 66%	\$ 71,298 1 1,066 98 70,133 39 - \$ 70,172	\$ 111,362 1 1,666 148 109,547 59 - \$ 109,606	\$ 3,334 -52 -3,282 \$ 3,282	\$	\$ 108,028 1 1,614 148 106,265 59 - \$ 106,324	66% 66% 66% - 66% 66%	\$ 71,298 1 1,066 98 70,133 39 - \$ 70,172	\$ - - - - - - - - - -	\$ - - - - - - - - - - -	\$ 	\$ - - - - - - - - - - -	66% 66% 66% - 66% 66%	\$ - - - - - - - - - - -
Calendar Quarter Ended 12/31/2023 Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7)	\$ 121,561 - 1,072 - 120,487 137 - \$ 120,624	\$ 3,905 - 35 - 3,870 - - - \$ 3,870	\$ - - - - - - - - - -	\$ 117,656 - 1,037 - 116,617 137 - \$ 116,754	66% 66% 66% - 66% 66%	\$ 77,653 - 685 - 76,968 91 - \$ 77,059	\$ 121,561 - 1,072 - 120,487 137 - \$ 120,624	\$ 3,905 - 35 - 3,870 - - \$ 3,870	\$ - - - - - - - - - -	\$ 117,656 - 1,037 - 116,617 137 - \$ 116,754	66% 66% 66% - 66% 66%	\$ 77,653 - 685 - 76,968 91 - \$ 77,059	\$ - - - - - - - - -	\$ - - - - - - - - - - - -	\$ -	\$ - - - - - - - - - -	66% 66% 66% - 66% 66%	\$ - - - - - - - - - -

CHILD SUPPORT ENFORCEMENT COMPARISON OF REPORTED INCENTIVES TO INCENTIVES ON DEPOSIT

County: TIOGA Year Ended: 12/31/2023

	MSE		
	Incentive Paid Cost Worksheet	Audited Title IV-D Account	
Month	Ending Incentive Balance	Incentive Balance	Type of Account Structure
January 1	\$ 983,179	\$ 983,179	
March 31	999,297	999,297	(X) Separate Bank Account
June 30	1,036,267	1,036,267	() Restricted Fund - General Ledger
September 30	1,053,895	1,053,895	() Other:
December 31	1,070,841	1,070,841	

CHILD SUPPORT ENFORCEMENT COMPARISON OF SINGLE AUDIT TITLE IV-D ACCOUNT WITH REPORTED TITLE IV-D ACCOUNT

County: TIOGA Year Ended: 12/31/2023

		Single Audit TTLE IV-D Account	Т	Reported ITLE IV-D Account	A Over	ingle Audit /(Under) ported
Balance at January 1	\$	1,303,129	\$	1,303,129	\$	
Receipts:						
Reimbursements		341,632		341,632		
Incentives		87,662		87,662		-
Title XIX Incentives		-		-		-
Interest		12,546		12,546		
Program Income		2,194		2,194		-
Genetic Testing Costs		714		714		-
Maintenance of Effort (MOE)		-				
Other: Receipts & Reimbursements		3,205		3,205		<u>-</u>
Total Receipts		447,953		447,953		
Intra-fund Transfers - In		648		648		-
Funds Available	\$	1,751,730	\$	1,751,730	\$	
Disbursements:						
Incentive Paid Costs	\$		\$	<u>-</u>	\$	-
Transfers to General Fund		376,651		376,651		-
Vendor Payments		1,786		1,786		-
Bank Charges		<u>-</u>		<u>-</u>		<u>-</u>
Other: Support Refunds		178		178		-
Total Disbursements		378,615		378,615		
Intra-fund Transfers - Out		648		648		<u>-</u>
Balance at December 31	\$	1,372,467	\$	1,372,467	\$	
The Title IV-D account consists of4 account make up the Title IV-D account.	unts. Ple	ease indicate here t	the total nu	umber of accounts		
The Title IV-D account is comprised of a3c Please indicate here the type of accounts that the				and1 other ac	counts.	

COUNTY OF TIOGA SCHEDULE OF REVENUES, EXPENDITURES, AND CARRYOVER FUNDS - EARLY INTERVENTION FOR THE YEAR ENDED JUNE 30, 2023

				DHS	Funds Availa	able		Cost E	ligible for DHS	В	alance of	Gra	nt Fund	To	otal Fund
Sources of DHS Funds	Appropriation	Cai	rryover (1)	All	otment (2)	Total	Allocation (3)	Par	ticipation (4)	F	unds (5)	Adjust	tments (6)	Ba	lance (7)
A. Early Intervention															
Early Intervention Services	10235	\$	87,822	\$	178,120	\$	265,942	\$	218,154	\$	47,788	\$	-	\$	47,788
Early Intervention Training	10235		-		6,093		6,093		6,093		-		-		-
Early Intervention Administration	10235		389		12,789		13,178		13,178		-		-		-
Infants & Toddlers w/ Disabilities (Part C)	70170		-		8,429		8,429		8,429		-		-		-
Medicaid Administration-State	10235		4,295		9,458		13,753		6,632		7,121		-		7,121
6. Reserved	00001						-								
Total Early Intervention Services		\$	92,506	\$	214,889	\$	307,395	\$	252,486	\$	54,909	\$		\$	54,909

COUNTY OF TIOGA REPORT OF INCOME AND EXPENDITURES - EARLY INTERVENTION SERVICES FOR THE YEAR ENDED JUNE 30, 2023

		Adm	nin Office	Int	Early ervention	ervice dination	Total
I.	TOTAL ALLOCATION						\$ 307,395
II.	TOTAL EXPENDITURES	\$	40,273	\$	203,592	\$ 55,977	\$ 299,842
III.	COSTS OVER ALLOCATION A. County Funded Eligible B. County Funded Ineligible C. Other Eligible D. Other Ineligible	\$	12,193 - - -	\$	- - - -	\$ - - - -	\$ 12,193 - - -
Subtotal	I Cost Over Allocation		12,193		-	-	12,193
IV.	REVENUES A. Program Service Fees B. Private Insurance C. Medical Assistance D. Medical Assistance Admin Claims -El Waiver E. Medical Assistance Admin Claims-El Other F. Earned Interest G. Other		- - - 6,344 288 174		- - - - - -	- - - - - 1,040	- - 6,344 288 174 1,040
Subtotal	I Revenue		6,806		-	1,040	7,846
V.	DHS Reimbursement A. DHS Cat. Funding 90% B. DHS Cat. Funding 100%		13,178 6,632		183,233 -	49,443 -	245,854 6,632
Subtotal	I DHS Reimbursement		19,810		183,233	49,443	252,486
VI. CO	UNTY MATCH 10% County Match		1,464		20,359	5,494	27,317
Subtotal	I County Match		1,464		20,359	5,494	27,317
VII. TO	TAL DHS REIMB. & COUNTY MATCH	\$	21,274	\$	203,592	\$ 54,937	\$ 279,803
VIII. TO	TAL CARRYOVER						\$ 54,909

COUNTY OF TIOGA COUNTY REPORT OF INCOME AND EXPENDITURES COUNTY HUMAN SERVICES BLOCK GRANT FOR THE YEAR ENDED JUNE 30, 2023

 County Match
 6.53%

 Actual County Match (\$)
 \$ 138,093

 Actual County match (%)
 6.53%

					Costs Eligible for	•	ition					
Block Grant Reporting						2)						
		DHS Allocation		Intellectual	Homeless					Balance of Funds	Adjustments	Total Fund
Sources of Funding:	Appropriation	(1)	Mental Health	Disabilities	Assistance	HSS		D&A	Total	(3)	(4)	Balance (5)
1 State Human Services Block Grant	Multiple	\$ 2,395,790	\$ 612,259	\$ 580,141	\$ 164,292	\$ 446,5	72 \$	193,098	\$ 1,996,362	\$ 399,428	\$ -	\$ 399,428
2 SSBG	Multiple	33,890	18,852	15,038	-			-	33,890	-	-	-
3 RESERVED		-	-	-	-			-	-	-	-	-
4 CMHSBG	70167	52,476	52,476	-	-			-	52,476	-	-	-
5 RESERVED		-	-	-	-			-	-	-	-	-
Total for Block Grant		\$ 2,482,156	\$ 683,587	\$ 595,179	\$ 164,292	\$ 446,5	72 \$	193,098	\$ 2,082,728	\$ 399,428	\$ -	\$ 399,428

Retained Earnings	
I. Unexpended Allocation	\$ 399,428
II. Maximum Retained Earnings (5%)	119,790
III. Amount to be Returned to DHS	279,638
IV. Total Requested Retained Earnings	\$ 119,790

Prior Year Retained Earnings	
I. FY 21-22 Retained Earnings	\$ 119,811
II. Total Expnded Retained Earnings -5%	119,811
III. Total Amount to be Returned to DHS	\$ -

COUNTY OF TIOGA COUNTY REPORT OF INCOME AND EXPENDITURES COUNTY HUMAN SERVICES BLOCK GRANT SCHEDULE OF FUND BALANCES - SUMMARY REPORT FOR THE YEAR ENDED JUNE 30, 2023

FOR THE YEAR ENDED JUNE 30, 2023	_		arryover	Al	lotment	A	DHS llocation	1	sts Eligible for DHS rticipation		Balance of Funds	Adj	ustments		Total d Balance
Sources of Funding A. Mental Health Services	Appr	(1)		(2)		(3)		(4)		(5)		(6)		(7)
State - Employment	10248	\$		\$		Ф		\$		\$		\$		\$	
2 Federal - Peer Specialist	70127	Ψ	_	Ψ	_	Ψ	_	Ψ	_	Ψ	_	Ψ	_	Ψ	_
3 Federal - PATH Homeless Grant	70154		_		_						_		_		_
4 Federal - CMHSBG - Fist Episode Psychosis	70167		-		_		_		_		-		_		-
5 Federal - CMHSBG - IECMH Endorsement	70167		14,000		5.000		19.000		3,420		15.580		-		15,580
6 Federal - CMHSBG - Housing Training Scholarships	70167		15,000		5,000		20,000		3,420		20,000		-		20,000
7 Federal - CMHSBG - TCM On-line Training	70167		13,000		3,000		20,000		_		20,000		_		20,000
8 Federal - CMHSBG - Miscellaneous Training	70167		_				_		_		_		-		_
9 Federal - CMHSBG - Supported Education	70167		_		_		_				_		_		_
10 Federal - 988 Planning Initiative	70651		1,000		_		1,000		_		1,000		_		1,000
11 Federal - Youth Suicide Prevention	70651		1,000		_		1,000		_		1,000		_		1,000
12 Federal - PA System of Care Grant	70976		_		_		_		_		_		_		
13 Federal - Covid-19 CMHSBG	87410		_		_		_		_		_		_		
14 Federal - Covid-19 ARPA	87410		_		_		_		_		_		_		_
15 Reserved	07410		_		_		_		_		_		_		
Subtotal Mental Health Services		\$	30,000	\$	10,000	\$	40,000	\$	3,420	\$	36,580	\$		\$	36,580
B. Intellectual Disabilities Services			00,000	Ψ	10,000	Ψ	10,000	Ψ	0,120	Ψ	00,000	Ψ		<u> </u>	00,000
1 Elwyn	10236	\$	_	\$	_	\$	_	\$	_	\$	_	\$	_	\$	_
2 ARPA Respite	10255	Ψ	3,802	*	_	Ψ.	3,802	Ψ	_	Ψ.	3,802	Ψ	_	*	3,802
3 ARPA Base - Rate Increase	10255		-		31,530		31,530		31,530		-		_		
4 Temporary MFP - Start Model	70175		_		-		-		-		_		_		_
5 Temporary - DOH	87442		_		_		_		_		_		_		_
6 ARPA Administration - State & Federal	10255/70175		_		50,000		50,000		50,000		_		_		_
7 Reserved			_		-		-		-		_		_		_
Subtotal Intellectual Disabilities Services		\$	3,802	\$	81,530	\$	85,332	\$	81,530	\$	3,802	\$	-	\$	3,802
C. Total for Non-Block Grant Reporting		\$	33,802		91,530	•	125,332	\$	84,950	•	40,382		_	\$	40,382

COUNTY OF TIOGA FOR THE YEAR ENDED DECEMBER 31, 2023 SUPPLEMENTAL SCHEDULE RECONCILIATION

Federal Awards Passed through the Pennsylvania Department of Human Services Expenditures per the SEFA to Revenue Received per the Pennsylvania Audit Confirmation Reply

(A)	(B)	(C)	(D) Federal Awards Received	(E)	(F)	(G)
	CFDA	Federal Expenditures	per the audit confirmation	Differences	% Difference	Detailed Explanation
CFDA Name	Number	per the SEFA	reply from Pennsylvania	(C-D)	(E/D)	of the Differences
Special Education - Grants for Infants and Families with						Variance is the difference between
Disabilities	84.181	\$ 8,429	\$ 8,416	\$ 13	0%	beginning year and ending receivable
						Variance is the difference between
Guardianship Assistance	93.090	49,424	49,813	(389)	-1%	beginning year and ending receivable
COVID - Guardianship Assistance	93.090	4,486	4,486	-	0%	
						Variance is the difference between
Promoting Safe and Stable Families	93.556	91,660	81,176	10,484	13%	beginning year and ending receivable
						Variance is the difference between
Title IV-E Prevention Program	93.472	35	-	35	100%	beginning year and ending receivable
Temporary Assistance for Needy Families	93.558	264,605	264,605	_	0%	
Child Support Enforcement - Title IV-D	93.563	341,632	341.632	_	0%	
		,				Incentive payments were not shown on
Child Support Enforcement - Incentive -Title IV-D	93.563	87.662	-	87.662	100%	State Confirmation.
Stephanie Tubbs Jones Child Welfare Services Program	93.645	290.995	290.995	-	0%	·
		,			-	Variance is the difference between
Foster Care Title IV-E	93.658	723.346	625,313	98.033	16%	beginning year and ending receivable
COVID - Foster Care Title IV-E	93.658	11.305	11.305	-	0%	0 07
		, , , , , , , , , , , , , , , , , , , ,	,		-	Variance is the difference between
Adoption Assistance Title IV-E	93.659	496,191	495,220	971	0%	beginning year and ending receivable
COVID - Adoption Assistance Title IV-E	93.659	39,694	39,694	-	0%	
Social Services Block Grant	93.667	70.268	70,268	-	0%	
		,	-,		-	Variance is the difference between
Child Abuse Prevention/Treatment	93.669	16.230	17,996	(1.766)	-10%	beginning year and ending receivable
			,	(1,100)		Variance is the difference between
Chafee Foster Care Independence Program	93.674	43,151	39,571	3,580	9%	beginning year and ending receivable
						Variance is the difference between
Medicaid - Title XIX	93.778	238,214	213,463	24,751	12%	beginning year and ending receivable
						Variance is the difference between
Block Grants for Community Mental Health Programs	93.958	55,896	62,476	(6,580)	-11%	beginning year and ending receivable
		\$ 2,833,223	\$ 2,616,429	\$ 216,794	8.29%	

COUNTY CHILDREN AND YOUTH AGENCY CHILD PROTECTIVE SERVICES LAW (CPSL) MONITORING OF IN-HOME PURCHASED SERVICE PROVIDERS

SUPPLEMENTAL SCHEDULE

COUNTY: TIOGA PERIOD ENDED: December 31, 2023

			_	IF C	OLUMN D IS Y	ES:	<u>_</u>	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(1)
				List Any				
	Does Provider			Exceptions	lf		Date Follow-Up	
	Contract	Most Recent	Monitored During	Noted During	Applicable	Is CAP	Was Done On	Has Provider
Provider	include CPSL	Monitoring	the Current Year	Current Year	Was CAP	Acceptable	Prior Year	Implemented the
Name	Requirements	Date	(Yes/No)	Monitoring	Submitted	to CCYA	Monitoring	CAP
Service Access Management, Inc.	Yes	10/4/2022	No	N/A	N/A	N/A	N/A	N/A

COUNTY OF TIOGA, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2023

Section I - Summary of Auditor's Findings

<u>Financial Statements</u>	
Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weaknesses identified?	Yes <u>X</u> No
 Significant deficiency(s) identified not considered to be material weaknesses? 	Yes X None Reported
Noncompliance material to financial statements noted?	Yes <u>X</u> No
<u>Federal Awards</u>	
Internal control over major programs:	
Material weakness(es) identified?	Yes <u>X</u> No
 Significant deficiency(s) identified not considered to be material weaknesses? 	Yes X None Reported
Type of auditor's report issued on compliance for major program	ns: <u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516?	Yes <u>X</u> No
Identification of major programs	
Name of Federal Program or Cluster	<u>AL</u> <u>Number(s)</u>
Highway Planning and Construction	20.205
State and Local Fiscal Recovery Funds	21.027
Appalachian Area Development	23.002
Name of DHS Programs	
None	
Dollar threshold used to distinguish between Type A and Type E	3 programs \$ <u>750,000</u>
Auditee qualified as low-risk auditee?	XYesNo

COUNTY OF TIOGA, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2023

Section II - Financial Statement Findings

None noted.

COUNTY OF TIOGA, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2023

<u>Section III - Federal and Pennsylvania Department of Human Services Awards Findings and Questioned</u> <u>Costs</u>

None noted.

COUNTY OF TIOGA, PENNSYLVANIA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2023

The summary which follows indicates the current year status of findings identified in the prior year Single Audit Report.

Prior Year
COUNTY Program
Finding
Brief Description of Finding
Year Status

None noted.