

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Sara Rice, Josh Zeyn, Mary Wilson, Jen Cochran, Doug Wicks, Robert Then, Sean Sember, Dan Styborski, Laura Clarson, Joy Childs, Chris Eckert, Bob Goodrich, and press representative Zac Tilburg.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 15, 2023.

Presentation Robert Then, of PEMA, presented a County Coordinator Professional Certification to Douglas Wicks, Tioga County Emergency Management Coordinator.

Resignations For information, the following individuals have retired / resigned:
M. Remacle Mariah Remacle, part-time Corrections Officer, Tioga County Prison, effective 9/10/23
C.Sherman Cheyenne Sherman, 911 Dispatcher, Emergency Services, effective 9/17/23

Hire M.Deibler A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Mary Deibler, full-time Cook, Tioga County Prison, \$13.00/hr. with benefits.

Hire B.Matteson A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Brenda Matteson, Caseworker 1, Intake Unit, Family Services, \$18.00/hr. with benefits.

Hire G.Wagner A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Gene Wagner, Dispatcher-in-training, Emergency Services, \$15.00/hr. with benefits.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-14-23

RESOLUTION NO. R-14-23
AMENDMENT TO RESOLUTION R-59-2012

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF TIOGA COUNTY, PENNSYLVANIA,
PROVIDING AN EXTENSION FOR ELDERLY INDIVIDUALS' PAYMENT OF DELINQUENT REAL
ESTATE TAXES

WHEREAS, the State Legislature, pursuant to 72 P.S. Section 5860.504 of The Real Estate Tax Sale Law of July 7, 1947, P.L. 1368, as amended, 72 P.S. 5860.101, et seq., authorizes counties to enact legislation providing eligible homeowners of 65 years or older to defer payment of residential real estate taxes pursuant to provisions available by the Tax Claim Bureau; and

WHEREAS, the County of Tioga desires to authorize the Tax Claim Bureau of Tioga County to implement a program for tax deferral for eligible seniors; and

WHEREAS, with the passage of HB1100 on August 4, 2023, Act 7 of 2023 increases the maximum household income eligibility level for participation under the Senior Citizens Rebate and Assistance Act from \$35,000 to \$45,000, and allows for annual Consumer Price Index (CPI) adjustments.

This resolution shall take effect September 12, 2023.

Tioga County Board of Commissioners
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn

Attest: /s/ Janice Chamberlain
Chief Clerk

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-15-23

GRANTEE'S STATE OF GOALS
NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE
EXECUTIVE ORDER 11625

Resolution Number: R-15-23

It is the public policy of Tioga County to promote the opportunity for full participation by minority and women's business enterprises ("MBE's and WBE's) in all housing and community development programs receiving funds from the Pennsylvania Department of Community and Economic Development.

1. The County of Tioga hereby sets as its goals for utilization of minority Business through its contracts for public works, site clearance and demolition, supplies and services, a target of approximately 5% of the 2023 CDBG Grant budget for Minority Business Enterprise and 3% of the 2023 CDBG Grant budget for Women's Business Enterprise. This percentage will be utilized by the grantee's administering agency, Tioga County Housing Authority (if applicable).
2. As part of the preparation of the contract documents, the County of Tioga will analyze the specific construction, site clearance and demolition projects, and will determine for each specific contract a goal and percentage amount which represents in the judgment of the County of Tioga and/or the Tioga County Housing Authority as to the maximum feasible involvement of minority business. Thus, individual projects may vary from the stated percentage goal. It is expected during the course of the year, however, that the total volume awarded to minority business will approximate goals stated above.
3. If applicable, the Tioga County Housing Authority is familiar with the County of Tioga Affirmative Action Program for Minority Business Enterprise and will comply with it in all contracts for public works, supplies and services funded with Community Development Block Grant Program.

Wellsboro, Tioga County, Pennsylvania Date: 9/12/2023

/s/ Erick J. Coolidge /s/ Mark L. Hamilton /s/ Roger C. Bunn

A motion was made by Mark L. Hamilton seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-16-23

Minority and Women's Business Enterprise Plan
Resolution R-16-23

Policy Statement

It is the public policy of Tioga County to promote the opportunity for full participation by minority and women's business enterprises ("MBEs" and WBEs") in all housing and community development programs receiving funds from the Pennsylvania Department of Community and Economic Development.

Approved at the regularly scheduled meeting of Tioga County held September 12, 2023.

/s/ Erick Coolidge, Chairman Tioga County Commissioners

/s/ Roger Bunn, Tioga County Commissioner

/s/ Mark Hamilton, Tioga County Commissioner

Extension of
contract with
LDG

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an extension of the current County Engineer agreement with Larson Design Group through 12/31/2024.

Change order
from Wilson
Consulting

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from Wilson Consulting Group, for bridge work on the Pine Creek Rail Trail South - \$156,135.65. Act 13. Work on bridge A7 includes beam removal and placement; removal, disposal, and rebuild of pier cap.

ARC Grant
administration

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an Appalachian Regional Commission Grant Administration Agreement between Tioga County Commissioners and the Tioga County Housing Authority. Tioga County is applying to the Pennsylvania Dept. of Community and Economic Development for an ARC Grant, \$750,000, for the Patterson Trailhead project.

Auction service
from Mead's

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Mead's Auction & Rental Service, for the County auction on September 15, 2023 – 30% of gross sale plus advertising.

County real
estate tax
refunds

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Erick J. Coolidge recused from voting) to approve the following County real estate tax refunds: Fowler Irrevocable Residential & Income Asset Protector Trust, Chatham Twp., \$31.13; Philip & Carol Druck, Clymer Twp., \$78.77; Ivan John & Rosmary Erway, Covington Twp., \$42.17; Steven Wilson, Deerfield Twp., \$44.30; Leon Shawn & Pamela Goodlin, Deerfield Twp., \$102.54; Erick & Dixie Coolidge, Delmar Twp., \$27.44; Bridgette Lenhardt c/o John Murphy, Delmar Twp., \$117.35; Maria Phelps, Elkland Borough, \$76.07; 2848 Main LLC, Farmington Twp., \$30.83; Appalachian Clean Energy LLC, Farmington Twp., \$270.07; Robert Carr c/o J Carr Sanchis, Farmington Twp., \$116.35; Tioga Properties LLC c/o BHE GT & S, Farmington Twp., \$119.54; Donald Wanamaker, Farmington Twp., \$134.36; Jacob & Rebecca King, Jackson Twp., \$85.73; Nicholas & Margaret & Christina Musshafen, Jackson Twp., \$29.29; Timothy & Jacqueline Smith, Jackson Twp., \$261.22; Michele Buckwalter, c/o Pamela Anthony & Michael Chappell, Lawrence Twp., \$44.35; Williams Scotsman, Lawrence Twp., \$83.35; Vincent James Dworacek, Rutland Twp., \$68.49; Garlen & Brooke Patt, Rutland Twp., \$67.99; Lucky Twelve Hunting Club Inc, Ward Twp., \$79.38; Robert Soyka, Jr., Westfield Twp., \$32.01.

DHS – 7
agreements

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve seven agreements for the Dept. of Human Services. A listing is attached.

Public
Comment

Public Comment –

Laura Clarson – Tioga County Cat Project – requesting County funding; Commissioner Bunn suggested further discussion is needed

Chris Eckert – no statewide program for spay/neuter/license of cats as there is for dogs

Sean Sember – thanked Marc Rice for addressing Pinnacle Towers residents regarding the new trail

The next meeting of the Tioga County Board of Commissioners is scheduled for September 12, 2023.

The meeting adjourned at 10:30 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:30 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Sara Rice, Josh Zeyn, Mary Wilson, Jen Cochran, Doug Wicks, Robert Then, Sean Sember, Dan Styborski, Laura Clarson, Joy Childs, Chris Eckert, Bob Goodrich, and press representative Zac Tilburg.

Minutes

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the minutes of August 15, 2023.

The meeting adjourned at 10:31 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

Kera Hackett