

**Tioga County Department of Human Services Advisory Board
and the
Tioga County Drug and Alcohol Planning Council Meetings
September 17, 2013**

12:00 Noon

Attendance: Sandi Bellis, Mike Bernard, Jim Bodine, Debbie Borden, Commissioner Roger Bunn, Jack Eckman, Commissioner Mark Hamilton, Jen Harmon, Max Harrison, Linda Martin, Tim McBride, Roberta Miller, Marcie Reese, Patty Riehl, Sue Sticklin, Seth Watkins

Call to Order: Chairman Tim McBride called the meeting to order with a moment for silent reflection and the Pledge of Allegiance.

Tioga County Advisory Board

Secretary's Report:

Roberta/Bob made a motion to accept the minutes as presented. Motion carried.

Treasurer's Report: Marcie

Beginning balance is \$6,960.84. Interest was \$.60; \$100 was received from ElectriCord. The line item for D&A will have \$100 added to it for a total of \$250 for the yearly D&A poster contest. A new line item, Foster Parent Training, in the amount of \$350, is being added. This will allow one family to attend the annual conference. With those changes, the reserve balance is \$1564.34. The ending balance, for the general budget, is \$7061.44. Jack/Mike made a motion to accept the additional line items to the budget. Jack/Mike made the motion to accept the revised budget. Both motions carried.

Old Business

The minutes will be added to the website. Access will probably be through a link.

New Business: Max

Safety Update:

The building of the extension at Family Service has begun. It will have a metal detector and a guard. It will have two rooms on one side to meet with families and a new conference room on the other side.

Client Numbers:

Numbers are down. Metal screens have been put on all of the windows at Detention. There are cameras on the floor. The security system will be able to be monitored from home.

Question – when will the guard be working? He/she will work only when Family Service is open. Question – will the local sheriff provide a guard? No, it is a local provider, hired part-time at \$17.50/hour with no benefits. Question – what kind of training will the person have? Will the person be able to think out of the box for interventions? The person is nationally trained; yes they will be able to think outside the box. It is a certified program. The person will have MH First Aid training. It is anticipated the building will be done by the end of the year. Feel free to stop and take a

look. There is surveillance at night. There are cameras all around the campus. The security system is run through the IT department; it's the same system as the Courthouse.

Block Grant Update:

We have had verbal approval, but have not received written confirmation. Kelly Leichty stated it was probably due to the expansion of the program to ten new counties.

C&Y NBPB Update:

The Plan was submitted and we have received questions. Patty stated the answers have to be returned today.

Website Update:

Michele Morral & Bob Basalyga have been working to update the website. There have been many changes with programs closing; new staff; adding access to BHARP's website, etc.

Organizational Changes – Linda:

Residential and Community have formed a new department called CORE – Community Outreach & Residential Services. They share expenses, funding, etc. It is making a stronger agency. It was prompted by Linda Stager's leaving. Question – is the complement of staff the same? Yes, there are about 136/138 employees.

Incident Management Report: Marcie

We are contracted with the Advocacy Alliance for Incident Management. From 10/12 to 3/13, 57 incidents were reported. This is a 22% decrease from the same time frame the year before. There is a 48% decrease in ER visits; a decrease of 80% of personal funds misuse; 150% increase of abuse; hospitalization has gone up 75%. The abuse was all the same provider. The incidents varied; not all confirmed. Question – is this given to the state? Yes. Question – is there a resolution? Yes, providers meet quarterly to discuss situations and make corrective action plans. The medical errors reported were very similar to the last reported six-months. Question – explain fetal alcohol syndrome – it is when the mother drinks when pregnant. The child is born with certain physical & mental characteristics.

National Take Back – Jim Bodine

October 26th is the collection day for dropping unused prescriptions in a box at the sheriff's office. It is a good time to go through a medicine cabinet and remove old/unused medicine. It will be advertised in the paper and through other media. The mandate is for the police department only to be a collection site. It is a public service. Syringes can't be left. He said they are collecting approximately 80 to 100 lbs of medicine. Sue said she'd hear Stacy Kelly talk about doing it more often with a dedicated lock box. Jim said it has been brought up, but D&A regulations say medicines can't be held. And some of the stuff will turn to liquid, which would be a hazard. People are asked to dump the pills in a plastic bag, so names, and any other information, is not available. Jim said he is talking with the pharmacists to see if they could be drop offs & hold the items for the police department.

CHIPs (Community Hospital Integration Program) Proposal – Marcie

This program will reduce the number of clients in state hospitals. Since 1976, 15 hospitals have closed. Six remain with 1500 individuals receiving services. In 2012, only

10% of all MH funding went to state hospitals. The remaining 90% went to Community Based Services. This year we are asking for money from this program, \$80,000, to assist with providing services. Tioga County has a cap of ten individuals that can stay at their facilities. When an individual leaves with a CHIPs slot, it drops to nine. Tioga County/BHAU are working together to submit a proposal through Sally Walker. The money would be put in the Block Grant, so if it wasn't all used for this purpose, the remainder could be used elsewhere in Tioga County. Comment - the bottom line is that it is a shift of responsibility. Yes. Question – is there a representative that attends the Bradford Human Service type of meetings? The Department of Public Welfare and Judge and Human Services in Bradford met for the transition program. Linda said it is similar to here.

Oversight AE Services – Marcie

We received the preliminary results. Only one case had issues. The person was given information about reporting abuse but it wasn't documented in the file that it was done. The QM Plan doesn't include quality of life & quality of management information. Marcie said that a QM Plan has to be kept active, but doesn't need quarterly submission. The QM Plan has had 15 segments to it. This year only five were picked and discussed. Overall the review went very well.

ESP (Effective Safe Parenting) – Linda

Linda said the program has a nurse who will be assisting parents that have drug or alcohol issues. Training should begin soon. The program was started by a group in Rhode Island. They will be coming to do training for staff. It is designed to keep kids safe in their homes, and treat addictions families may have.

The Advisory Board was adjourned at 1:10 p.m.

Reminder – Staff appreciation picnic is October 11, 2013 at noon at the Tokishi Building.

Submitted by,

Barbara Kelly
Secretary
Tioga County Advisory Board

Max Harrison
Tioga County Dept. of Human Services
Administrator