

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for March 12, 2024**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of February 13, 2024
- Personnel items
- Approve funding of \$12,500 to Northern Tier Industry & Education Consortium – Act 13.
- Issue Proclamation – Developmental Disabilities Awareness Month. Issued by PA Governor Josh Shapiro.
- Issue Proclamation – Pennsylvania 4-H Week, March 17–23, 2024
- Issue Proclamation – Pennsylvania 811 Safe Digging Month, April 2024
- Approve low bid from Pearson Seamless Gutters, for the installation of gutters and downspouts on the front of 126 Main Street, Wellsboro, to match the existing system on the back of the building - \$22,283. Act 13.
- Approve change order from G.R. Noto Electrical Construction for the Veterans Affairs building project – installation of power feeder raceways and conductors; additional trenching and teledata raceway -\$21,725. Act 13.
- Approve proposal from ADT for monitoring, annual alarm inspections, and an extended service plan for the existing intrusion alarm system at the Nypum building – one-time fee \$671.71 for reprogramming the existing system; five-year service term, \$93.78/month.
- Approve a work order for H&P Construction to trim/remove 98 trees along the Pine Creek Rail Trail - \$49,000.
- Approve an Intergovernmental Agreement for Trail Crossing with the Department of Conservation and Natural Resources (DCNR) – for the construction and installation of a traffic control device at the crossing on Rte. 287, for the northern section of the Pine Creek Rail Trail. DCNR will reimburse the County for the project, not to exceed \$377,400.
- Approve Encroachment Agreement between NFG Midstream Covington LLC and Tioga County, giving permission for Tioga County to construct a portion of the Pine Creek Rail Trail (north section) over a portion of their natural gas steel pipeline.
- Approve use of the Green May 4, 2024 for the annual Mammoth Endurance Gravel event.
- Approve use of the Green May 18, 2024 for a community event to celebrate Child Abuse Prevention and Foster Care Awareness.
- Approve use of the Green, June 17-21, 2024 for Wellsboro Vacation Bible School, 5:00-8:00 p.m.

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- Approve use of the Green, parking lot, and old courthouse steps (for luminary bag display) on August 24, 2024, for the 2024 Relay for Life event.
- Approve four agreements for the Dept. of Human Services. A listing is attached.
- Open sealed bids for the Patterson Trailhead Facility – site development project
- Open sealed bids for the Patterson Trailhead Facility – building construction project
- Open sealed bids for the St. James Complex – stair/porch replacement project
- Public Comment
- The next meeting of the Tioga County Board of Commissioners is scheduled for April 9, 2024.

Adjourn

**TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of February 13, 2024
- Approve request to create two Screener Caseworker positions at the Dept. of Human Services -\$17.65/hr. with benefits. Positions are being created due to the transfer of the positions back to the County from SAM, Inc. in accordance with the Child Protective Services Law.
- Approve request to create Assistant Director of Maintenance position. Position being created due to added responsibilities of supervisory and project management.
- Approve request to create Human Services Custodial Supervisor position. Position being created due to added responsibilities.

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of February 13, 2024
- Approve payment of \$2,210 to Korn Ferry for February 2024 actuarial services

### For information of the Board:

2/13/24	Smith, Stephen	Retired, Option One
2/27/24	Haase, Jack	Death of Pensioner, Option Three
3/4/24	Cook, Jamie	Rollover

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of February 13, 2024
- Approve purchase of five protective bags for the five new ADA adjustable voting booths - \$225.45
- For information:

April 8, 2024: the last day to register or make any changes to a voter's registration

April 16, 2024: the last day to submit absentee/mail-in applications to the voter registration office

April 23, 2024: Primary Election Day

November 5, 2024: General Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
MARCH 12, 2024

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DHS CONTRACTS:

1. 2023/24 Amendment #1 to the Purchase of Service Agreement with Goodwill Industries of NCPA for the provision of base-funded ID services to eligible Tioga County residents.
2. 2023/24 Amendment ##2 to the Purchase of Service Agreement with OneWell, LLC. for the provision of ID base-funded services.
3. 2024 Agreement with The Adventure Network for inspection and repairs of the Challenge Course.
4. 2023/24 Amendment #1 to the Purchase of Service Agreement with Wellspring Community Support Services for the provision of Psychiatric Rehabilitation and Peer Support Services.