

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Nancy Clemens, Marc Rice, Deb Crawford, Mellissa Parsons, Penny Whipple, Sean Sember, Dan Styborski, Becky Briggs, Chris Perry, Betsy Craig, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the minutes of August 11, 2020.

Resignations  
H.Sawyer  
E.Rodriguez  
N.Clemens

For information, the following individuals have retired / resigned:  
Heather Sawyer – Family Services, effective 8/28/20  
Evan Rodriguez – 911 Dispatcher, effective 9/17/20  
Nancy Clemens – DHS Administrator, effective 10/4/20

Hires

S.Hewitt  
H.Patterson  
C.Connell  
P.Coolidge  
P.Chrzan  
D.Nauman  
B.Hedman  
P.Brewster  
K.Kelly  
E.Hanes

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the following hires:

Samantha Hewitt – Caseworker 1, Foster Care unit of Family Services, \$14.75/hr. with benefits  
Heather Patterson – Caseworker 1, Service Planning unit of Family Services, \$15.25/hr. with benefits  
Christine Connell – Caseworker 1, Service Planning unit of Family Services, \$15.25/hr. with benefits  
Patricia Coolidge – Fiscal Assistant, Fiscal department, \$12.00/hr. with benefits  
Patrice Chrzan – Clerk, Assessment office, \$11.00/hr. with benefits  
Dale Nauman – Maintenance Worker 2, \$15.00/hr. with benefits  
Brett Hedman – part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits  
Parker Brewster – part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits  
Kylie Kelly – full-time temporary Clerk, Voter Registration office, \$11.00/hr., no benefits  
Erica Hanes – LPN, Tioga County Prison, \$19.50/hr. with benefits

Termination  
M.Benner

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the termination of Michelle Benner, Caseworker, DHS, effective 8/7/20.

Empl. Declined  
L.Hull

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve an employment declination from Laekhan Hull, Caseworker 1, Foster Care.

County real estate tax refunds

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the following County real estate tax refunds: Keith & Holly Webster, Chatham Twp., \$73.36; Brenda Cline, Deerfield Twp., \$30.10; Jerry & Sarah Valimont, Mansfield Borough, \$159.56; Rhonda Harris, Morris Twp., \$99.86; Ralph & Pearl Harlacker, Nelson Twp., \$98.10; James Douglas Stone, Rutland Twp., \$29.60; Ross Whitbeck, Sullivan Twp., \$37.18; Joshua Mahosky, Union Twp., \$151.16; Christy & Allen Short, Union Twp., \$324.52; Timothy Huck, Wellsboro Borough, \$232.18; Robert & Mary Kimball, Wellsboro Borough, \$192.17.

Resignation  
T.Mahosky  
Planning  
Commission

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to accept the resignation of Theresa Mahosky from the Tioga County Planning Commission Board. The Commissioners thank Theresa for her years of service.

Cleveland Bros. PM contract

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance contract with Cleveland Brothers Equipment for the generator at Human Services, \$1,139.

McClure PM contract

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance contract with McClure Company for the HVAC equipment at Highland Chocolates - \$576.

CBF Contracting Proposal

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a proposal from CBF Contracting for the removal of a window in the B block at the Tioga County Prison, and replace with CMU block - \$11,200. Act 13.

Insight Medical amendment

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve an amendment to an existing Telemental Health Professional Services Agreement between Tioga County Prison and Insight Medical Group. This amendment allows for an increase to 4 hours per week of tele-psychiatry for inmates (up from 2 hours) for 47 weeks per year.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-20

**RESOLUTION  
R-13-20**

**WHEREAS**, an agreement has been made by and between the County of Tioga, a political and municipal subdivision, with a mailing address of 118 Main Street, Wellsboro, Pennsylvania and Dixie Lee McCarthy, having an address of 100 Fellows Avenue, Wellsboro, Pennsylvania.

**WHEREAS**, Tioga County was considering filing condemnation proceedings upon the property in order to construct the Marsh Creek Greenway.

**WHEREAS**, the parties have agreed that in lieu of condemnation proceedings, the property owned by Dixie Lee McCarthy at 100 Fellows Avenue, Wellsboro, Pennsylvania will be conveyed to the County of Tioga by special Warranty deed.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Tioga will acquire the aforesaid property located at 100 Fellows Avenue, Wellsboro, Pennsylvania, Lot number 09-04.00-059 in lieu of condemnation for the sum of \$144,000.

Dated this 15<sup>th</sup> day of September, 2020.

Tioga County Board of Commissioners  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton  
/s/ Roger C. Bunn

Railroad  
Design Phase  
Reimb. Agrmt.  
Amendment

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve an amendment to the existing Railroad Design Phase Reimbursement Agreement, between Tioga County and the Wellsboro & Corning Railroad, LLC (WCOR), whereby the County will initially reimburse the Railroad for 100% of its actual costs directly involved in the project (approx.. \$77,000) and the Railroad may bill the County no more frequently than 60 days or upon incurring \$2,500 of additional costs. Costs will initially be paid from Act 13 Legacy Fund, and then submitted to PA DOT for grant reimbursement.

Agreement of  
Sale for  
purchase of  
Coolidge/  
Walrath  
building

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve an Agreement for Sale of Real Estate between Lowell & Lynne Coolidge and Priscilla Walrath and Tioga County, for the County's purchase of property at 126 Main Street, Wellsboro, PA (parcel # 39/04D00/0.14//000) - \$765,000. This purchase will help satisfy the ongoing need for additional office space and parking for county use, as well as maintaining and preserving a historic building in Wellsboro. Act 13.

DHS – 19  
agreements

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve 19 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for October 13, 2020.

The meeting adjourned at 10:21 a.m.

\_\_\_\_\_  
Erick J. Coolidge

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:21 a.m. with the following members present: Erick J. Coolidge, Roger C. Bunn, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Sara Rice, Nancy Clemens, Marc Rice, Deb Crawford, Mellissa Parsons, Penny Whipple, Sean Sember, Dan Styborski, Becky Briggs, Chris Perry, Betsy Craig, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 11, 2020.

Create temp.  
Clerk position,  
Voter  
Registration

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the creation of a temporary, full-time Clerk position in the Voter Registration office, \$11.00/hr., no benefits.

The meeting adjourned at 10:33 a.m.

\_\_\_\_\_  
Erick J. Coolidge

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Kera Hackett