

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Marc Rice, Deb Crawford, Troy Freeman, Saira Olson, Haley Stager, Frank Levindoski, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

For information – a Performance Award was presented to Haley Stager, Probation Officer, for her work in de-escalating a potentially dangerous situation.

Minutes

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the minutes of July 14, 2020.

Resignations

For information, the following individuals have retired / resigned:

D.Widows  
D.Manning  
C.Myers  
B.Wilson

Dylan Widows – part-time Corrections Officer, Tioga County Prison, effective 7/17/20

Dakoatah Manning - Planning Specialist, effective 7/29/20

Christopher Myers – Training Coordinator, Dept. of Emergency Services, effective 8/7/20

Barbara Ann Wilson – Assessment Office, effective 8/24/20

Hire L.Miller

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Loretta Miller, Caseworker 1, Service Planning Unit of Family Services, \$15.25/hr. with benefits.

Hire M.Parsons

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Mellissa Parsons, Clerk Typist 2, DHS Administration, \$11.00/hr. with benefits.

Hire L.Hull

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Laekhan Hull, Caseworker 1, Foster Care unit, DHS, \$14.75/hr. with benefits.

Hire S.VanCise

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Shelbie VanCise, part-time, on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Promote  
N.Moore

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the promotion of Norine Moore to Fiscal Director, \$37,000/yr. with benefits, effective 7/29/20.

Promote  
K.Aumick

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the promotion of Kaye Aumick to Planning Specialist, \$16.00/hr. with benefits, effective 8/3/20.

Promote  
L.Schumacher

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the promotion of Laura Schumacher to Office Manager, Tax Claim, \$14.00/hr. with benefits, effective 8/3/20.

Termination  
J.Wilcox

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the termination of Jessica Wilcox, Fiscal Director, effective 7/29/20.

Use of Green,  
lot for Dickens

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve use of the Courthouse parking lot for Dickens of a Christmas handicapped visitors only, Saturday, December 5, 2020, and the Green for the tree lighting ceremony / carol sing, Saturday, December 5, 2020, at 5:30 p.m.

Use of Green  
for wedding

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve use of the Green for the Doganiero / Swimelar wedding, May 29, 2021, 3:00 p.m.

Frontier phone  
svc agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the renewal of a 5-year service agreement with Frontier Communication for phone service at the Conservation District and Residential Treatment - \$11,497.55/year.

Skelly and Loy  
environmental  
assessment for  
MCG Trail  
property

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a proposal from Skelly and Loy for a Phase I Environment Site Assessment of the Cooper property (20 acres) in Delmar Township - \$3,950, Act 13. This is the first step to be taken before purchasing the property. A portion of this property will become part of the Marsh Creek Greenway Trail.

County real  
estate tax  
refund

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a County real estate tax refund for Walter R. & Charlene J. Sampson, Charleston Township, \$467.32 (for years 2015-2018).

Enterprise Fleet  
consignment  
auction  
agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a Consignment Auction Agreement with Enterprise Fleet Management. Enterprise will receive a fee of \$275.00 for each county vehicle they sell.

CWIS Data  
Sharing  
Agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the renewal of a Child Welfare Information System Data Sharing Agreement for the term 10/1/2020 – 9/30/2021, with the Pennsylvania Dept. of Human Services.

NTRPDC  
Advisory  
Committees

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the following appointments to the Northern Tier Regional Planning and Development Commission Advisory Committees:

- Economic Development: Kristin Hamilton, Nichole Lefelhoc, Craig Eccher
- Local Loan Review: Jeff Wilson, Kevin Green, Ryan Satalin
- Rural Area Transportation: Mark Hamilton, Al Quimby, Kaye Aumick

DHS – 17  
agreements

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve 17 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for September 15, 2020.

The meeting adjourned at 10:20 a.m.

\_\_\_\_\_  
Mark L. Hamilton

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:20 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Sara Rice, Marc Rice, Deb Crawford, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of July 14, 2020.

Create Office  
Manager  
position, Tax  
Claim

A motion was made by Roger C. Bunn, seconded by Kera Hackett and unanimously carried upon vote of three ayes and no nays to approve creation of position of Office Manager, Tax Claim office, \$14.00/hr. with benefits.

The meeting adjourned at 10:22 a.m.

\_\_\_\_\_  
Mark L. Hamilton

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Kera Hackett