Tioga County Commissioners' Office, Wellsboro, PA April 26, 2012

The regular meeting of the Tioga County Commissioners was called to order this evening at 7:00 p.m. in Liberty Borough with the following members present: Erick J. Coolidge, Mark L. Hamilton and Roger C. Bunn. Also present were Derek Williams, Janice Chamberlain and Casey Zuchowski. Members of the public included Ron & Sharel Johnson, Richard Alexander, Floyd & Ann Kolb, Jenaryl Likens, Gary Mays; press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

For information –
The 2011 Domestic Relations operating expense reimbursement to the General Fund is $297,487.94.

Public Comments – (agenda items)
None

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of April 10, 2012.

Hire E. Hemenway

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Echo Hemenway, part-time Corrections Officer, Tioga County Prison, $13.81/hr., no benefits.

Transfer R. Williams

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the transfer of Rebekah Williams from Social Services Aide, DHS, to full-time Cook, Tioga County Prison, $10.00/hr. with benefits effective 4/15/12.

Promote R. Roslund

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Roxanne Roslund from part-time Child Care Worker to full-time Houseparent 2, Residential Services, DHS, $10.94/hr. with benefits.

Demote S. Carson

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the demotion of SueAnne Carson from Casework Supervisor to Caseworker 2, Family Services, DHS, $14.88/hr. with benefits.

Terminate S. Yates

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the termination of Shareen Yates, stand-by Child Care Worker, Residential Services, DHS, effective 4/16/12.

Terminate E. Hemenway

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the termination of Echo Hemenway, part-time Corrections Officer, Tioga County Prison, effective 4/16/12.

Resignation L. Harer

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Lorna Harer, Caseworker II, Family Services, DHS, effective 4/13/12.

Resignation H. Patterson

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Heather Patterson, part-time Child Care Worker, effective 4/26/12.

Resignation S. Hamburger

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Sara Hamburger, part-time Child Care Worker, effective 4/26/12.

Resignation D. Bentley-May

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Danielle Bentley-May, part-time Child Care Worker, effective 4/18/12.

Resignation K. Knapp

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Kaitlyn Knapp, Tioga County Conservation District, effective 4/27/12.

Resignation B. Melko

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Brandy Melko, Tioga County Prison, effective 4/20/12.

Resignation B. Mattison

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Bobbie Mattison, Tioga County Prison, effective 4/17/12.

Reappoint P. Lupkowski to Housing Auth Board

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Peter Lupkowski to the Tioga County Housing Authority Board of Directors and the Redevelopment Board of Directors for a five-year term through April 2017.

Use of Green

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green, May 3, 2012, Noon-1p.m. for a National Day of Prayer.

Contract w/ Albert Kishel

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a contract with Albert Kishel, CPA for 2011 GASB Consulting Services for County Audit, $36,000.

2011 CDBG contract

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 2011 Community Development Block Grant contract, $262,661.

Adopt Resolution R-14-12

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

R-14-12
Elk Township

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $521.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-15-12

R-15-12
Lawrenceville Borough

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $985.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-16-12

R-16-12
Brookfield Township

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $1,696.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-17-12

R-17-12
Mansfield Borough

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $5,923.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

Adopt Resolution R-18-12

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

R-18-12
Tioga Township

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $2,809.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

Adopt Resolution R-19-12

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

R-19-12
Jackson Township

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $5,409.50
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

Adopt Resolution R-20-12

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

R-20-12
Westfield Borough

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $1,840.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

Adopt Resolution R-21-12

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

R-21-12
Bloss Township

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/26/12	Allocation Approved: $892.00
Attest: /s/ Derek Williams	/s/ Erick J. Coolidge
118 Main Street	/s/ Mark L. Hamilton
Wellsboro, PA 16901	/s/ Roger C. Bunn

County real estate tax refunds

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Timothy & Deborah Brooke, Brookfield Twp., $68.13; Jodi Bradley, Knoxville Borough, $21.97; Susan Slade & John Herman, Knoxville Borough, $59.77; Butters Living Trust, Richmond Twp., $657.15.

9 Agreements/ Amendments for DHS

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve 9 Agreements/Amendments for the Department of Human Services (a listing is attached).

Public Comment –
Sharel Johnson – Tioga County Prison employee
Cheryl Clarke – Highland Chocolates status; timing for impact fee funds

The meeting adjourned at 7:25 p.m.

Attest: _____
Derek Williams

_____
Erick J. Coolidge

_____
Mark L. Hamilton

_____
Roger C. Bunn